

**The Republic of the Union of Myanmar**

**Request for Expression of Interest**

**Consultancy Services**

**Assignment Title: Forestry Expert**

**(For Myanmar Nationals Only)**

**Reference No. (C-33):**

**1. Background**

The Extractive Industries Transparency Initiative (EITI) is a global standard to promote an open and accountable management of natural resources. It seeks to strengthen government and company systems, inform public debates and enhance trust. In each implementing country it is supported by a coalition of governments, companies and civil society organizations working together.

Myanmar initiated its EITI engagement in 2012 and successfully published its first EITI report in January 2016. In February 2017, the Ministry of Planning and Finance signed a Grant Agreement with the World Bank for 3.5 Million US Dollars, to support the implementation of the MEITI Work Plan through March 2021.

The National Coordination Secretariat (NCS) was responsible for overseeing the effective implementation of the MEITI Work Plan, including coordination among MEITI Stakeholders, the provision of technical services related to EITI requirements and the oil, gas, mining and forestry sectors, communications, training and administration and logistics. In parallel, the MEITI Office Budget Department within the MOPFI structure (MOBD) is responsible for ensuring that EITI implementation is performed in compliance with financial management, procurement and legal requirements of the Government of the Union of Myanmar and the World Bank.

The MOU between RI and MOBD expired at the end of September 2020. Following a 3-month transition from October to December, MOBD will be the lead implementing agency of EITI from January 2021. Thus MOBD is seeking a Forestry Expert who will work with the MOBD office in order to provide technical support to the MSG.

**2. Objective**

The objective of the assignment is to support MOBD staff in the implementation throughout 2021 and to transfer all EITI Secretariat functions to government staff by December 2021 and provide recommendations to continued technical or sector-specific support.

**3. Scope of Work**

The Forestry Expert will provide the following services and tasks laid out in Section 3 of the Terms of Reference;

- Mentoring MOBD staff and provide support to MEITI Multi-Stakeholder Group (MSG) and other relevant government counterparts on EITI thematic issues related to the forestry sector;
- Conducting research and drafting technical documents.

The consultancy period will be three months from the period of January 2021 to March 2021, with the possibility of extension.

The position will be based in Nay Pyi Taw/ in Yangon with frequent travel to Yangon / Nay Pyi Taw.

#### **4. Shortlisting Criteria**

The shortlisting criteria are –

- A minimum of 5 year's work experience in the forestry sector with public or private sector in Myanmar;
- A graduate degree in a relevant discipline;
- Knowledge of the forestry sector or other natural resource sectors, preferably in Myanmar;
- Ability to communicate effectively in both Myanmar and English;
- Ability to work effectively with a wide range of stakeholders from international diplomats, development agencies, Myanmar Government, civil society and the private sector;
- Knowledge and experience in EITI is an advantage but not mandatory.

The Ministry of Planning, Finance and Industry, the Republic of the Union of Myanmar now invites consultants to indicate their interest in providing the services described above. Consultants should provide information indicating that they are qualified to perform the services in a CV and a cover letter. Please note that the total size of all attachments should be less than 5MB and less than 10 pages. Expressions of Interest should be submitted, in English, electronically [meitioffice.mopf@myanmareiti.org](mailto:meitioffice.mopf@myanmareiti.org) not later than 28 December 2020.

#### **For further inquiry:**

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**Terms of Reference**  
**Forestry Expert**  
**Myanmar Extractive Industries Transparency Initiative**

**1. Background**

The Extractive Industries Transparency Initiative (EITI) is a global standard for improving transparency and accountability in the oil, gas and mining sectors.

Myanmar applied for EITI Candidacy Status in December 2012 and Myanmar's first EITI report was successfully produced in January 2016. To date Myanmar has produced five reconciliation reports for the oil and gas, oil and gas transportation, mineral and gemstone sectors and four reports for the forestry sector. The production of a unilateral government revenue data covering the mini fiscal year from April 2018 to September 2018 is underway.

Following elections in November 2015, a new government took office in Myanmar in April 2016. On December 19th, 2016 a new MEITI Leading Committee was formed, Union Minister for Planning, Finance and Industry was appointed as the Chair of the EITI Leading Committee, and Renaissance Institute (RI) was designated as the MEITI National Coordination Secretariat (NCS). A new MEITI Multi-Stakeholder Group (MSG) was established on 23rd of March 2017, comprising seven Government representatives, seven private sector representatives and nine civil society representatives. A comprehensive MSG work plan which includes activities such as beneficial ownership, mining cadastre was developed. On 17th January 2017, the Government of the Union of Myanmar signed a Grant Agreement with the World Bank for funding support to cover implementation of the MEITI Work Plan for 2017 to 2019.

In October 2019 the International EITI Board announced the results of Myanmar's EITI Validation, stating that Myanmar had achieved meaningful progress in implementation of the EITI requirements and will need to implement a number of corrective actions before re-validation in April 2021. The World Bank completed an extension of the EITI Implementation Grant in order to support implementation of the aforementioned corrective actions until the end of March 2021.

The National Coordination Secretariat (NCS) was responsible for overseeing the effective implementation of the MEITI Work Plan, including coordination among MEITI Stakeholders, the provision of technical services related to EITI requirements and the oil, gas, mining and forestry sectors, communications, training and administration and logistics. In parallel, the MEITI Office of Budget Department (MOBD) within the MOPFI structure is responsible for ensuring that EITI implementation is performed in compliance with financial management, procurement and legal requirements of the Government of the Union of Myanmar and the World Bank.

The MOU between RI and MOBD expired at the end of September 2020. Following a 3-month transition from October to December, MOBD will be the lead implementing agency of EITI from January 2021. Thus, MOBD is seeking a Forestry Expert who will work with the MOBD office in order to provide technical support to the MSG.

**2. Objective**

The objectives of the assignment are:

1. Support MOBD staff in EITI implementation throughout 2021;
2. Transfer all EITI Secretariat functions to government staff by December 2021 and provide recommendations to continued technical or sector-specific support.

### **3. Scope of Work**

The Forestry Expert will work closely with the Technical Team in the MOBD and will report to the Deputy Director General of the Budget Department and National Coordinator. The tasks of the Forestry Expert will include, but are not limited to the following:

- Providing technical support to MEITI stakeholders on the EITI requirements;
- Capacity building of MOBD staff, particularly on EITI thematic issues related to the forestry sector;
- Contributing to the development of the systematic disclosure workplan/roadmap and providing support to relevant government departments on automation of EITI reporting;
- Assisting MOBD with technical preparation and facilitation of MEITI events (Leading Committee, Working Committee, MSG meetings, Sub-Committee Meetings and Workshops etc.);
- Liaising with the EITI International Secretariat on technical matters such as the EITI Standard, EITI, Report analysis, scoping studies, Terms of Reference and relaying to the MSG all communications with the EITI International Secretariat;
- Working closely with consultancy assigned for preparation of EITI forestry reports;
- Assisting Directorate of Investment and Company Administration (DICA) with beneficial ownership disclosure of forestry companies;
- Contributing to MEITI communications, capacity development and outreach activities, through data analysis, explanation of the possible uses of information in the EITI forestry report, understanding and explaining EITI requirements and thematic issues, and presentation of the findings of the forestry report to various stakeholders;
- Providing technical support to procurement processes, particularly regarding the preparation of Terms of Reference;
- Conducting research and drafting technical documents for the MSG's approval such as policy briefs, or proposed bills.

### **4. Timeframe and Duty Station**

The consultancy period will be three months from the period of January 2021 to March 2021, with a possibility of extension.

The position will be based in Nay Pyi Taw/ in Yangon with frequent travel to Yangon/Nay Pyi Taw.

### **5. Qualifications and Experience**

- A graduate degree in a relevant discipline;
- Knowledge of the forestry sector and / or well-versed in the work nature of timber industry sector in Myanmar.
- At least 5 years of experience working in the forestry sector with public (FD or MTE) or private sector in Myanmar;
- Advanced competencies in data analyzing and report writing and advisory capacity working with the technical team.
- Ability to communicate effectively in both Myanmar and English;
- Ability to work effectively with a wide range of stakeholders from international diplomats, development agencies, Myanmar Government, civil society and the private sector;
- Knowledge and experience in EITI is an advantage but not mandatory.

## **6. Expected Outputs**

- Facilitation of data collection, consultations and timely publication/dissemination of MEITI Forestry reports (which is to be drafted by a separate consultancy) and mainstreaming EITI data
- Timely implementation of other EITI requirements (including project-level reporting, contract transparency and beneficial ownership etc.)
- Technical documents and project reports
- ICE materials (briefing papers, info graphics etc.) related to the forestry sector