

Meeting Minutes of Second 14th MEITI-Multi-Stakeholder Group Meeting held in Horizon Lake View Hotel in Nay Pyi Daw on 1st June, 2018

Objective

14th MEITI-MSG Meeting was held in Horizon Lake View Hotel in Nay Pyi Daw on 1st of June, 2018. The meeting was attended by the Chairman of MEITI-MSG Tri –Party Coalition; Deputy minister from the Ministry of Planning and Finance; U Win Htein, the Vice-chair of MEITI-MSG; representatives from MEITI-MSG; responsible persons from the Ministry of Planning and Finance and the World Bank; chairman along with the responsible persons from MEITI National Coordination Secretariat Office (NCS); responsible persons from NRCI and other observers.

The meeting was held to – discuss the situations of implementations for the recommendations from the 13th MEITI-MSG meeting; discuss the processes need to be carried out for the monitoring and evaluating progress in the implementation of Myanmar EITI processes; introduce new representatives from MEITI-MSG; discuss drafting situation of Myanmar EITI forestry report; discuss plans for the launching of Myanmar EITI reports for 2014-15 and 2015-16 fiscal years; discuss the draft annual progress report(July 2017 to June 2018); discuss the progress regarding the layoutting of MEITI web-design, establishment of new website and web/data portal; situations regarding the beneficial ownership and processes of mining cadastre; present and discuss the SNU formation situations in the states and regions; and to validate the decisions from the second 14th MEITI-MSG meeting.

Meeting Participants

(6) delegates from the government departments, (9) representatives from the civil society sector, (5) representative from private sector, (2) alternate delegates from the government sector, (1) alternate from the private sector, (10) donor agencies and other observers, (12) observers from MOBD and government departments, (11) responsible persons from NCS office –total (56) persons attended the 14th MEITI-MSG meeting. Detailed list of attendees are described in the appendix-1.

1. Opening Remark (Chair of MEITI-MSG)

The chairman of MEITI-MSG by his opening remark mentioned that – first of all he welcomed and greeted all the attendees including the vice-chair of MEITI-MSG, members of MEITI-MSG and all the guests; since the agenda had a programmes of introducing new members, he also welcomed the new members; second and third MEITI reports were validated during the previous 13th MEITI-MSG meeting held on March 30 and were sent to international EITI board; he thanked and appreciated the leading committee, members of MEITI-MSG, delegates from the government departments, representatives from private sectors and civil societies sector and other responsible persons from NCS office for their cooperation to make the following happen in time; the launching ceremony would also be held after the printing, designing an summarizing processes for the reports; it would not just end there after the report had been released but there were still a

lot of tasks to be carried out in order to make Myanmar a “compliant country”; 7th working committee meeting was held also on March 15 and discussed about future works; a leading committee meeting would also be held after the following meeting; there were things needed to be prepared before the validation process; Ministry of Natural Resources and Environmental Conservation, Ministry of Electricity and Energy, Internal revenue department were important in data correction; Myanmar Economic Corporation and The Union of Myanmar Economic Holdings Limited were also a part of it; information letter had been sent out to those departments to start preparations before the recommendations workshop; another necessity which was to form Beneficial Ownership(BO) Taskforce had also been presented; it was also included about the department groups working on the mineral resources in accordance with international EITI standard (4.1) under the recommendations by international EITI office to provide complete data and information; the official order letter from the government to come out was being attempted to reinforce the cooperation of regional and state governments and corresponding departments; opinions from corresponding departments had been asked and it will be proceeded if received since MATA had proposed to collaborate a research with NCS regarding the In kind payment and Subsidiaries of state-owned enterprises; forming with correct names, titles and positions of involvers in Tanintharyi SNU formation had been validated on March 15; delegates from NCS met and discussed with regional governments and parliament members from Mandalay and Magway about SNU formation in their respective regions on March 4 and 5; draft report regarding the forestry sector was sent to Moore Stephen(IA) on April 4; it was also discussed in the technological and reporting sub-committee meeting on May 18 and negotiations between IA and corresponding departments would be made and the report would be released by the mid of June 2018; payment to be made from the 3.5 million World Bank’s supports to meet the international EITI secretariat office’s request regarding the validation processes in Myanmar to deliver annual fees 10,000 USD as International EITI Management funds had been planned in the budgeting process; (400) million MMKs was received on March 14 as the third transaction from the World Bank; total 799.833 million and 95000 USD had been received; consultant hiring fees had been paid by the World Bank and up to the time being, 2,127,000 USD had been withdrawn and used and thus 2,372,000 USD were still remaining; and in conclusion, he encouraged that – the workplan discussed on 17/5/2018, Workplan and budget from workplan and governance sub-committee and MEITI communication strategy from Communication and Outreach Sub-committee were validated and necessities in the annual progress report were discussed.

2. Message deliverance. (Coordinator, NCS)

He described that – he greeted the chairman, vice-chair and members of MEITI_MSG, and all the attendees; the following meeting was the first meeting to be held after the release of second report covering two fiscal years; he thanked everyone for the report could be released in time; it was not individual effort but an effort of everyone; he deeply appreciated all the government departments, reps from civil society sector and companies for their vibrant participations; ability to release the report was not their goal; awareness processes in accordance with the

recommendations from the reports were conducted to implement the reform processes; only then will benefit the people and ensure the country's sustainability; MEITI-MSG also validated the formation of pre-cadastre working group under the MoNREC to establish and mining cadastre in Myanmar in accordance with the observations and recommendations from the consultant hired for the mining cadastre process and the strategy regarding the process had been presented to the MONREC as recommendations; IA also sent the draft forestry report on April 30, 2018 and would be published in mid June, 2018; roles and responsibilities and objectives of Sub national coordination unit (SNU) had been explained to the regional government and PMs in Mandalay region in the first week of May and the regional government and PMs from Magway region had been met and introduced about the process; it had been planned that trips to other remaining Sagaing and Shan regions regarding SNU formation were made in June; international EITI secretariat had recommended regarding the validation process that would be commenced on July 1; recommendations to be implemented and action point in his recommendations had been sent to corresponding departments on April 4, 2018 through the leading committee meeting; corresponding departments also presented their implementation situations in the working committee meeting and would be discussing again in the upcoming leading committee meeting; it was encouraged that the MSG representatives discussed the case regarding the hiring of IA for the upcoming fiscal years; it was also encouraged that they discussed the forestry report, BO workplan, mining cadastre process, SNU formation, Validation, SOE state-owned enterprises, preparation for the reforms that would be discussed on the following day. He also mentioned that he wanted to deliver a message as he respectfully presented that the union minister from the Ministry of Planning and Finance would be leading the leading committee that was implementing Myanmar EITI processes; declared to carry tasks out fairly and in justice for the benefits of the country. He concluded by saying that he thanked the chairman of MEITI-MSG, vicechair and members of MEITI-MSG and all the attendees for offering their times to attend the meeting given that they would discuss actively in the meeting.

3. Introducing new MEITI-MSG members

At first, Sayar U Min Thu (General Manager, MGE) to replace Sayar U Myo Naing from MGE; U Kyaw Thein, a director who would replace U Nay Lin Soe, a director from Internal revenue department were introduced. U Aung Kyaw Phyto to replace Daw Su Hlaing Hnin from MATA from the civil society sector then introduced by telling that everyone might already know her since she had been serving as an alternate in the previous meetings.

4. Discussions regarding the necessary preparations from validation (Program Advisor, NCS)

He described the most important facts that – necessary preparations for the validation had been presented to the working committee and would be discussing the issues submitted to the corresponding departments; important issues that needed decisions would be presented in summary first before moving onto the matters regarding the validation and the details would be

discussed in the noon; among (4) urgent decisions that needed to be made, the first one was to set a date for the “Recommendation Consultation Workshop” before the validation to prepare the information for the completed and remaining implementations regarding the recommendations in the report; the corresponding departments were to discuss what other documents needed to be sent beside the previously delivered recommendations before such workshop; it had been tentatively planned that the workshop was held on June 7 and 8; NORAD had proposed that the capacity building training for the representatives of MEITI-MSG was held on June 14 and 15; sectors such as Petroleum and gas, mineral, jade and gems would be included in the training; NNGI would facilitate for the sectors such as mineral, jade and gems; there were recommendations suggested by the IETI secretariat office regarding the recommendations to reform SOE/SEE; for that, it had been discussed in the previous meetings to conduct SOE workshops not only once but in series; they wanted to conduct the following SOE/SEE workshop in June since the outline and agenda had been discussed; informing the corresponding departments in advance, it was encouraged to discuss what kind of documents were required to be sent; it was encouraged to discuss the roles and responsibilities and scoping study for the consultant who would be hired as an IA to be able to work on the 4th report since the second and third had already been published; it should be granted to discuss about the roles and responsibilities of IA in the Technology and reporting sub-committee; since the previous IA was found to have strengths and weaknesses and thus the roles and responsibilities of IA must be discussed in details; and that defining scoping study was discussed in the following meeting.

In order to be able to conduct the “Recommendation Consultation workshop” in June, a representative from civil society sector suggested that – the corresponding departments should analyze the actions only when the NCS would provide them with information on what they could do and other supports; a team should be organized to start working on the legislation of EITI law; there was another issue, the reform of EITI-MSG; and that it would be better if decisions could be made to transform MSG into a better one.

It was then discussed that – hiring a consultant regarding the legislation review for EITI Law had been included in the workplan; TOR to be discussed had been retrieved; and that the permission to discuss about it in the technical and reporting sub-committee was requested.

A representative from civil society discussed that – only decision-makers and interlocutors from the government departments should participate SOE/SEE reform workshops; and that was more important than setting the date; and that the following was a big process for the corresponding departments.

A representative from government department recommended that – among the three workshops, NORAD training on 14 to 15 should be attended by the MSGs on the following days; recommendation workshop should be held around June 8 simultaneously with another meeting; if the corresponding departments were favored in priority, it then should be held in Nay Pyi Daw; SOE/SEE workshop on June 18-21 should be held only in Nay Pyi Daw; and that the invitation and discussion priorities were carefully prepared.

The coordinator then suggested that – as for their Renaissance Institute, they had a meeting with the parliament on 19 and thus it was more convenient for them if the workshop was held after 19; and that it would be also better if the Recommendation workshop proposed to be held from 4 to 8 was delayed.

It was then discussed that – the tentative meeting dates were only just recommendations; action plan would be developed for validation after the workshops; and that SOE/SEE workshop was only targeted for the SOE related with mineral resources.

A representative from civil society sector suggested that – the workshop should be effectively conducted by preparing the list of persons who should be invited in priority for the recommendation workshop proposed to be held on 8, Friday and by preparing the outcome that would be obtained from the workshop; and that since more details would be discussed in SOE reform, the workshop should be conducted 2 or 3 days and hence to be held latest by 22.

A representative from government sector suggested that – only the decision-makers should attend the workshops; it was encouraged to plan that the workshops were conducted continuously so that the government officers could also attend them continuously.

The meeting representatives then decided that they agreed to conduct the recommendation workshop on June 9 in Yangon.

It was then discussed that – there were (14) recommendations for the first report among the EITI reports and (22) for the second and third reports; all the remarks would be discussed in the recommendation workshop; the situation of implementation of the departments regarding (14) recommendations of the first report had been reported at the working committee meeting; recommendation no. (7) and (12) stated that works had been inefficient; regarding those remarks, it has been discussed in the working committee to release an order statement and the statement would be released in June to instruct the staffs undertaking a duty of working on the EITI templates and assessment due to the frequent turn-over among the staffs of the departments working on EITI implementation process; hiring consultant and doing legal review would be discussed in the technical and reporting sub-committee; the discussions would be reported to MSG; after that, the deputy minister from the Ministry of Planning and Finance had been informed to release an instruction order to carry out the necessary tasks before the validation; in recommendation no. (6) for the companies with military background, i.e. Myanmar Economic Corporation and The Union of Myanmar Economic Holdings Limited, Myanmar Economic Corporation included in the report and in entering data whereas The Union of Myanmar Economic Holdings Limited was included with 3 sub-companies although not by itself; there were data provided; remark regarding the limited stated that the relationship between the limited and those sub-companies was described; and that a release of statement was requested to meet up with the managing director of the Union of Myanmar Economic Holdings Limited in the working committee.

A representative then discussed that – status of implementation regarding the recommendation from the first report related to the Union of Myanmar Economic Holdings limited should be described “Partially” instead of “Yes”; because the information on whether the limited was state-

owned and in what ways it was implementing still haven't been received but yet only some information; and that it was required that the limited submit its implementation situations regarding the recommendation to NCS office before the end of June.

A representative from Myanmar Ruby Enterprise, (The Union of Myanmar Economic Holdings Limited) added that – they were related to Kaya Mining and the president and if details were needed, they could contact to their temporary managing director, Major U Kyaw Win Naing (Ph-01656578), Major Kyaw Tint(Retired), director (Ph-0165679), office address – No.(22), Pyi Thu Street (6) Mile, Mayankone Township; he could only provide general information; KLBC was currently collaborating with Myanmar Ruby Enterprise under the limited; Moe Meik Thitsar Pann Company was a subsidiaries of Myanmar Ruby Enterprise; license for gems operation had been requested for the company but the ground was revealed with gold, not gems that now it was a gold company; and that details could be questioned by contacting their office. A program advisor then added that – regarding the issue pointed out by the representative from civil society sector, stating “Partially” instead of “Yes” was true and remarks regarding the Military Holding Companies were still at “On going” stage.

It was then discussed that – it had previously been discussed that missed-out datas were still included on MEITI websites (or) websites of corresponding departments; therefore, the departments needed to send necessary information to the NCS office; information from Myanmar Gems Enterprise had been received; datas from most other departments were still missing; no data was also obtained from MOEE; and asked MOEE to explain any difficulties they were experiencing. A representative from MOEE responded that – he had previously presented about that in the working committee meeting; previously there was “Department of Electric power and planning”; and then the description became “Electricity and power” combining the two subjects; there were difficulties along with the changes; there were documents for 2014-15 and 2015-16; it had been requested to the respective director-general to rework on those documents; they would be able to provide the information by the mid of June; and that the list of subsidiaries requested from the civil society would also be provided.

The discussion was then added that – MOEE would give the explanations to correct variances occurred in the reports discussed in the previous MSG meeting; and that it was included in the meeting decision that the explanations would be sent to the NCS office on April 30; therefore, MOEE sent those to IA 2 weeks before the release of draft report for the corrections; however, no correction was made; IA had enough time to respond if there were any mistaken information; and that however, no response or correction was made.

Program advisor discussed that – IA would only make corrections when complete and detailed explanations for the change in data were provided; MOEE also discussed that they would provide the detailed information in the previous MSG meeting; and that he had to remind that again.

The delegates then decided that MOEE sent the detailed explanation regarding to the change in percentage description on June (8) to NCS after discussing that MOEE, NCS, IA to coordinate with the leading committee and discussed through complain letter and explanation letter.

It was then presented that – the responsible person from MOEE was to be appointed to discuss regarding the Domestic Market Obligation(DMO); there were still things to be explained to the delegate before calling on Skype with the IA; therefore, it was requested through deputy minister to the MSG leading committee to present the information they wanted to discuss; and that they started sending meeting notes to the international secretariat.

A representative from MOEE stated that – they were also working on constitutional reforms; they had informed the group that they were also responsible for validation; and that they were working on the preparations.

It was then discussed that – in another sector, among the preparations needed to be made before the validation, in consisted of three ministries: MOPF, MONREC and MOEE; recommendations regarding MOPF were information related with Internal revenue department and thus these information had been sent out to the following department; Internal revenue department also gave feed-backs and remarks; among those remarks,

it would be better if the situations of implementations for each period and timeline workplan regarding the capacity building of IRD were discussed in the recommendation workshop; he would not go through details on the beneficial ownership since the workplan had been validated; it was suggested that whether the investment and DICA regarding the BO would be placed as central department; and details would be discussed in later parts; it was required to discuss how to implement the recommendations that stated to describe the contracts and information exposures in the mineral sector under MONREC, and the applicant's information, scope and coordinate, and contracts during the license application; corresponding departments had been asked through official letters whether the information could be published on the websites; the letter would also be included in the ones to be released by the working committee; after the letter was released, it would be better to submit in the third week of June; in the letter, the corresponding departments had been requested to send as fast as they could; it had been recommended to take Beneficial Ownership into consideration in applying license for tender regarding the mineral sector; this had also been presented during the working committee meeting; how to inclusively describe the information regarding the applicant during the license application was discussed; this would be discussed in the upcoming recommendation consultation workshop; it was recommended regarding the descriptions related to MOEE that – information about the companies involved in 2013-14, information regarding production sharing contract(PSC) and list of companies unchosen even though they applied for license; it would be better if a list of those companies and actions planned for more complete PSC by 2019 could be sent as information for the progress; it was suggested to describe the coordinates of licensed fields; discussion of implementations regarding the PSC would be continued in the recommendation workshop before the validation; and that MSG chairman had already released a statement to implement the recommendations regarding MOEE.

A responsible person from MOEE then discussed that they had already sent out the company data, tender application forms and the coordinates; only the detailed list of companies was remaining; and that hence, they had informed about this to the union minister.

5. Discussion on role and responsibility of Independent Administrator (IA) who would be hired for 2016-17 and 2017-18 fiscal years

A representative from the civil society sector first discussed that a consultant must be hired to conduct research since it was included in the MEITI workplan to do so beside conducting workshop regarding the SOE in mineral sector. MSG agreed upon the suggestion of the program advisor when he described that – a consultant should be hired to conduct research regarding SOE, it was required that role and responsibility of the consultant was defined; and those TORs were discussed in the technical and reporting sub-committee meeting on June 8.

MSG then agreed upon the suggestions – it was becoming necessary that IA was hired for 2016-2017 and 2017-18 fiscal years and its roles and responsibility was defined; to do that, defining a scoping area was required; international secretariat suggested that instead of hiring IA annually, he should be hired for both fiscal years consequently; therefore, MSG was encouraged to discuss about the scoping area and the details were to be discussed for decision in the technical and reporting sub-committee.

It was then discussed that – among the recommendations made for MSG (7.3.13) in the previous reports, if included in the upcoming EITI reports, the quality of the reports would be improved; it was recommended to include both Mid stream and downstream data while only Upstream data were included in the financial account sheets regarding the mineral businesses; for upstream data, data such as exploration and production stages in oil and gas sector; for midstream data, data such as transportation, storage data, petro-chemical data; and for downstream data, data such as manufacturing data – would be included; and that therefore, it was encouraged to include downstream data in the upcoming reports.

A representative from civil society sector pointed out that – since a decision had been made to include the hydro power, it was not necessary to redo it again; however, it was required that the responsible persons from Hydro power department was getting familiar with the EITI processes; and that they must be invited to the capacity building trainings.

Another representative from civil society discussed that – Upstream and downstream data were also should be included in the MOGE and MOEE and all the representatives agreed upon his suggestion.

Program advisor then discussed that – IA and NCS would be clearly acknowledged with the roles and responsibilities of IA if the contents were distinguishedly assigned to be translated into Myanmar and English languages; additionally, while hiring local partner, only registered local partners were eligible and thus this should be highlighted in the TOR too; detailed responsibilities would be discussed in the technical and reporting sub-committee; and that the defining the scoping area had been done.

6. Presentation of implementation situations of meeting decisions from 9th MSG meeting (Program Manager, NCS)

Program Manager from National Coordinating Secretariat explained about the current implementation regarding the meeting decisions from the 9th MSG meeting.

7. Preparation processes regarding the validation

It was discussed that – prevalidation self assessment questions were sent to the MSG representatives on April 11; the objective of those questions was asking the results and recommendations of the previous 2013-14 reports as those questions; MATA from the civil society sector was leading the top respondents who answered the questions and sent; most of the government members had already sent too; only 2 from the private sector still needed to submit and thereby he suggested to answer and send back; after the answers had been retrieved, those must be sent along with the prevalidation workshop report to the international secretariat and hence to hurry up with the task; and the representatives who haven't sent setted a date for their submission.

8. Situation of implementing mining cadastre in Myanmar

It was discussed that – it had been planned to form the precadastre working group to implement the mining cadastre; phase (1) included a release of a report after reviewing the mineral sector and a conceptual design proposed by the consultant; phase (2) included the responsibility of the hired consultant which would be developed by the consultant from the phase (1); it had been implemented with the consultant for phase (1) and the interim report had been presented in March; the third trip had been proposed and there were things that they needed to prepare; the first matter was the information regarding the Geo Technice Network of Myanmar from the Survey Department and a letter had been sent to the servey department for those information; update news said that the union minister had agreed; next matter was the formation of pre-cadastre working group and latest new said that the Department of geological survey and mineral explorer (DGSE) had led the organizing of the group; therefore, the consultant was estimated to be in the month of July; and that trips to Sagaing region, Khemti and Taunggyi township from Shan State had been proposed.

A representative then questioned about the situation of TOR of the pre-cadastre working group consultant. It was responded that – the TOR had been distributed to the representatives in the technical and reporting sub-committee and the mineral departments also gave remarks; and that it was also included in the workplan.

A representative then discussed about his concerns that – while asking about the plans to award the certificates of recognition to the companies collaborated in the report developing process, it was said that the certificates would be given out during the report launching but he was worried that it would confuse the main message that we would want to give to the audience and hence suggested to host a certificate awarding ceremony separately.

9. Prensetation of Report Launching Agenda (Program Manager, NCS)

It was discussed that – when the program manager presented that certificates of recognition would be awarded at 10:20 AM along with the description in report lauch agenda, a representative from civil society sector replied that report lauch agenda was discussed in the

communication and outreach sub-committee meeting but nothing was decided; and that meeting record should be reviewed and agenda should be revised.

Program advisor added that if there were no decisions made previously, it should be done in the following meeting.

He then described that – the report launch had been estimated to be held in the end of June; in the program agenda, opening speeches and messages by the chair and vice-chair of MSG, message by the coordinator, message by a development partner, presentation on report by MSG, ect had been planned.

A representative from civil society discussed that the awarding certificates of recognition for the companies coordinated in the second and third report should not be included. Another representative from civil society sector also questioned to which audience did the report launch target and it was answered that – the event had been targeted for the corresponding departments, companies and civil societies organizations; if it would be held in Nay Pyi Daw, the event would be targetd more for the ministry departments, PMs and media departments; if the event was to be held in Yangon, it would target the companies, civil socities, general public and the media; and the choice of location was requested for consideration by the representatives of civil society sector.

A representative from civil society sector suggested that – the program should be undertaken in a way that it targeted the general public; and that by targeting general public, it would be better to host the event in Yangon. Program advisor also suggested that the details of the report launch agenda was discussed again in the corresponding sub committees and MSG reps agreed his suggestion.

A representative from civil society sector suggested that – concept note should be properly prepared by the NCS and distributed to the representatives in order to ease off the discussion before discussing the report launch agenda in the sub-committee.

MSG then agreed to host the report launching events in Yangon, Nay Pyi Daw and Shan. It was told that detail agenda for the event to be held in Shan state would be discussed in the next meetings.

A representative from civil society sector suggested that – if the report launch agenda was to be discussed in the sub committee meetings, NCS should – prepare the basic concepts of report launch agenda and the concept notes with outlines distinctively narrating what outcomes were expected and – send the notes to the committee members.

10. Discussion on situation of hiring new MEITI office (Coordinator, NCS)

The coordinator discussed that – he already presented the MEITI office hiring in the workplan and governance sub-committee; the contract was allowed only (6) months for one agreement; the office currently hired at the Aung San stadium experienced difficulties during meeting when the electricity went out; and the meeting had to be allocated somewhere else which was often inconvenient; therefore, they proposed Yangon city mayor and an apartment measuring 10,446 square feet in area was offered and it would cost 175 kyats per month of 1 month; so, for the whole apartment it would cost 1,827,700 kyats per month; although the cost was the same with

the current one, the proposed apartment was wider averagely by 10% which meant that no other rooms would be required to rent for the meeting and it seemed more convenient; and thus he asked the representatives to validate the decision.

Program advisor suggested that – with around 18 lkhs per month, contract must be made for 12 months; the place was a property of Yangon City Development Committee (YCDC); it was located in the Mogaung Housing project; expenses should also be estimated for office facilities refreshments and decorations; regarding that, it was discussed with MOBD and the World Bank and found out that the expense was allowed under the office setup cost budget line; therefore, he requested MSG to validate the permission to rent new NCS office for (1) year and to grant the budget expenditures.

A representative from civil society pointed out that – location was flexible since it was located in Kyaukkone, Aung Zay Ya street, Mogaung Housing; however, since the works were connected with government, he was concerned about potential changes in the following location in some day; moreover, the expenditures for office facilities would cost as nearly as the rental fees; to cover those expenses for a long run, it would be better if the office place could be rented for (3) years; moreover, budget morality regarding the World Bank needed to be changed; it would be more comprehensive if the newly assigned minister from the Ministry of Planning and Finance discussed the budget issue; in the current situation, NCS was under the management of the MOPF but actually, NCS should be an independent organization from MOPF and directly connected with the World Bank; however, depending on the opinion of the NCS, if the current situation was fine then they should remain as they wished; currently, the budget was still remaining around 3 million and thus factors such as timely management and sustainability should be taken into considerations.

Program advisor discussed that – an issue related with whole MEITI that was discussed by the civil society would be presented to the new union minister from MOPF; moreover, it had been planned that the office was rent for a long-term to cover the expenses of furnitures and facilities after hiring a new office.

Corrdinator presented that – when presenting the matter to city mayor, the rental fees for new office had been affirmed by the decisions made through committee meetings by the government; NCS did not propose any specific price range; and that they would rent the places in line with the given price range.

Program advisor discussed that – he wanted MSG to agree the insertion of specific budget lines without changing the original budget amount since there they had expenditures for office rent, refreshments and facilities and furnitures; moreover, according to the budget period, the expenses could be made starting from October 1st; and that the budget was only in tentative and provisioned state.

A representative from civil society suggested that – some donor agnecies allowed 5% variance or a certain percentage for each budget line in the budget expenditures; he assumed that the world bank would also have rules and regulations regarding this; with the current situations, NCS would only be allowed to make expenditures by the month October; it should be tried out in the

budget planning by NCS that details estimations were all inclusively described by the budget line.

A responsible from MEITI office, MOBD budget sub-department discussed that – the expenditures for office rental was allowed for first transaction from 2017 April to end of September 2017; and second transaction allowed for one year expense was from October; 12000 USD was previously used for office facilities and furnitures and around 6500 USD was still remaining; however, if it was to be used for new office facilities, the budget must be revised; three main sector of budget : (1) Non-consulting cost, (2) MOBD expenses and (3) NCS expenses; budgets to be revised should be discussed in details in sub committees; after the revision, NOL(No objection letter) must be requested from the World Banl; and it would only be validated after receiving NOL from the world bank.

A responsible person from MOBD explained that – detailed budget lines were also included in the contract and thus if they were to be revised, permission and validation of world bank was required when a representative from civil society asked that whether permission from World Bank was still needed or not if the NCS was to multiply the sub-budget lines within the consistent budget frame, and to revise and make expenditures. Moreover, he included that works had been under the way with world bank to revise the grant agreement.

A representative from civil society then discussed that – if all these details expenditures of budget lines were to be requested for permission, processes for NCS would be delayed and employees could be affected spiritually leading to high turn-over rates; moreover, it was potential that MEITI processes could be delayed; and hence that this should be discussed with the upcoming new union minister.

Program advisor added that the above issue would be presented in the leading committee meeting for discussion.

A representative then added that – it was important that transparency and accountability were taken into consideration and that budgetary rules and regulations regarding the rules of regulations of World Bank and international financial funder agencies.

11. Presentation on situations of Beneficial Ownership Pilot Project

It was presented first that – awareness workshops were conducted starting from February 2018 ; Adam Smith International (ASI) also received a confirmed list of voluntary companies from the first initial workshop conducted on May 14, 2018; ASI sent the reporting templates to the companies and was working on the companies to send back those templates; (9) mineral companies, (5) jades and gems companies, (3) oil and gas companies were included in the process; Posco Daewoo released an official statement informing they would no more be participating in the BO pilot project; (2) forestry companies was in the project; currently, (5) mineral companies, (4) jades and gems companies and (2) oil and gas companies had completed the templates and sent them back to ASI; and that ASI would send a different reporting template for the forestry companies.

It was then presented that – draft policy for BO taskforce was discussed in the previous technical and reporting sub-committee meeting; it was expected that the formation of the taskforce would

be accomplished soon; BO workplan must be developed which could only be done after the formation; it had also been discussed in the previous workplan and governance sub-committee; BO workplan consisted of 2 stages : Stage (1) From the time being to the year 2020 and Stage (2) by late 2020; BO information would be inclusively presented by the MEITI reports starting from January 1, 2020; during those stages, implementations must be done through networking and coordination with NCS; according to EITI standard 2016, all the companies must release information regarding BO by 2020; there was plans made for voluntary companies for the period before 2020 and plans had also been made to reinforce the participation of all companies in later 2020; during the first stage, which ministry would lead in collecting the information regarding the BO must be considered and then the BO taskforce must implement the process; on which website would the BO information be published must be decided; it had been currently planned that information of the initiative companies from BO pilot project were described on the MEITI website under a sub-sector; moreover, it had been visioned that the owner of those companies were described with photographic illustrations; it had been visioned to implement how the BO processes would be integrated to the government's path; to what extent would be information regarding the BO would be collected must be defined; moreover, a process where a group that stored information was organized was also included; there was also a process to reinforce involvement of companies included in the Export reports by late 2020; in this way, it would only meet the EITI standard 2016; moreover, for the ASI, the contract period would be terminated after releasing the report since it would end by the end of June; ASI had proposed to extend the contract period to the end of July; and that no more payment was needed by extending the period.

A representative asked if there was any plan to reinstate a company law in the future since the processes would be commencing through formation of BO taskforce. Program manager responded that – regarding to that issue, NCS had already sent a letter to DICA to include that in the companies' policy and procedures.

A representative discussed to share the following letter sent to DICA by NCS.

Program manager added that – formation regarding the BO taskforce was validated in the working committee meeting and had been distributed to MOPF and corresponding departments; list of people who would involve in the taskforce would be described with “designation and titles” instead of “names” and official list would come out after all the validation; and that letter of instruction regarding the implementation of MEITI processes would also be released.

MSG representatives interactively discussed the situations about the voluntary companies involving in Beneficial Ownership Pilot Project

Representative from civil society: discussed that there where only few oil and gas companies in Myanmar; Total company.ltd was one of them; Total company also involved as a representative in MEITI-MSG Tri-party coalition; however, it was not involved in the BO pilot project; in the previous 13th MEITI-MSG meeting, Total also sent official letter that they could not involve and

participate in the pilot project; and when MSG negotiated again with the Total company for its participation, it was informed that they would reply again soon.

Rep from private sector: The official statement from our Total company was about whether they could participate in the pilot project or not.

Representative from civil society: they would like Total company to involve in the pilot project; Total was a leading company in Myanmar with dignity and reputation; since Total was also a MSG rep, it was suggested that participation of Total was reattempted through its respective representative.

A representative from civil society then requested that letter sent by Total company regarding their participation was shared with the MSG in order to make it official.

Representative from civil society: discussed that – if a MSG representative company could not lead as role model by involving in the pilot project; it would be difficult to advocate other companies to participate in more pilot projects and other BO processes; and it would be easier to advocate other small companies only when the major companies familiar with BO processes were involved in the MSG.

Another representative pointed out that – currently there were no private sector representative companies in the BO pilot project; therefore, while advocating for other companies to participate, they could probably think that it was okay not to involve since even the representative companies were not involved in the process.

Program advisor requested that – if the representatives from the private sector acted as leaders to advocate their corresponding companies, this could attract more participating companies in BO pilot project; and that the action was encouraged so.

MSG then encouraged the representatives in private sector to advocate their corresponding representative companies to involve in the pilot project.

Program advisor discussed that – he thought that the BO pilot project would appear in the next MEITI reports; letter sent by EITI international had been distributed to MSG as well as to the union ministers; and that it had been informed that EITI international would also like to emphasize and highlight Myanmar in the upcoming conference regarding the BO in 2019.

Rep from private sector: responded that – they had already sent official letter to Total; they assumed that there were currently no heavy tasks for the company participating in the Myanmar EITI report; they had also participated internationally; nothing in particular would be expressed when listed company regarding the BO was to be announced; and that Myanmar company was to announce, however, if a sort of legislation come out.

The representatives then pointed out that it was inappropriate for Total not to involve in Myanmar's BO pilot project but in international EITI board. The rep from private sector then said that they would give answers after negotiating with the company.

The representatives discussed that it was only appropriate that the companies of representatives from BO taskforce also involved in the BO pilot project and thus companies within the field area should participate in the process.

Program manager then discussed to choose (4) subjects proposed by NORAD for the training that was to be held on June 14 and 15 regarding the oil and gas sector for the MSG.

A representative from civil society asked about the issue related with the permission to research the subsidiaries proposed by MATA. A representative from the government sector replied that – an instruction letter had come out with the date 29, May from the union minister and sent to the MOGE and was to give opinionated remark.

A rep from government sector asked about the situation to upload the missing data left out from the MEITI report sent by the mineral department on MEITI website and the program advisor answered that – NCS had already received the information from mineral department to upload on MEITI website; however, the MEITI website was being reconstructed and thus the information would be uploaded in the mid of June.

And then the representatives discussed about the situatios of BO pilot project accordingly.

Reps from private sector: a representative from private sector discussed that – regarding to the case that the companies representing in MSG should involve in BO pilot project, volunteer means “voluntarily” and thus he does not think that “compulsory” was required; it seemed only inviting the voluntary; by 2020, no on could refrain from and he thought that all would entirely involve; by that time, he assumed that everything would be smooth; and thus it was not appropriate to make a decision for the definition saying the participation was “compulsory”.

A rep from civil society: what we meant was although the volunteer will involve voluntarity, if the members of MSG acted as role model, this meant the leading people involving in the process and would be logical in advocating other companies; participation from the time being would offer preparedness for 2020; mainly, instead of advocating other companies to participate, self-involvement in the process would be more effective advocacy; moreover, civil societies were not just one-sidedly foisting but they were just requesting for cooperation to draw a concept that private sectors were also leading the process.

12. Update information regarding the MEITI Forestry report (Technical expert, NCS)

It was discussed that – template training for the report regarding the forestry sector was held on February 26, 2018; scoping study report was presented to MSG in March 2018 validation had been received; forestry companies sent the completed templates on March 20; hard copies were sent on March 28; documents from the government departments such as MTE, Myanmar customs, IRD and Forestry department were sent to the office of the auditor general of the union; after checking, the office sent the soft copies to IA; and then the IA again met with respective companies and corresponding departments and audited on March 26 to April 6.

After the audition, 2014-15 and 2015-16 reports were presented to NCS office on April 30; then the reports were sent to MSG, world bank and corresponding departments for remarks and feed-backs; there were (15) recommendations in the reports; (3) regarding the taxation of forestry sector; (3) regarding the forestry governance; (9) regarding the EITI implementation; draft

forestry report was discussed on May 18, 2018 in technical and reporting sub-committee meeting; the following meeting was attended by the MSG reps, forestry department, MTE, forestry-joint companies; Myanmar customs; internal revenue department; budget department; and responsible from IA forestry; (21) decisions were made from the meeting; among those decisions, it was included that the government departments sent the opinions and necessary accounts and tables to the NCS by May 25; there were documents to be translated and sent to IA; if some data were complete, IA would present the draft forestry report in the third week of June; when the draft arrived to NCS, it would be presented to the MSG and corresponding departments; he wanted to recommend that the draft report was discussed in the technical and reporting sub-committee and the discussed reports would be presented to IA; and then final reports for forestry sector would be presented to MSG by the IA; and that it had been planned to be able to validate in the next MSG meeting.

A representative from civil society demanded an explanation for the different price range for the same type of wood in selling remaining woods and teaks in tender process. A responsible person from MTE replied that – there were (5) types of (G9) rating premier timber; there were then (8) types of cutted wood; for example, there were the header part and footer part in a trunk with header parts ranging from around 800 dollars and foot parts with good quality would range from around 6,000 dollars; there was different price for each year; prices could be varied based on the location of the breeding; previously they worked with pricing committee but in later 2014-15, it was carried out with open tender system; it was based on the price offered by the purchaser and some wanted to offer handsome amount for the timber originated from Bago yoma region; therefore, there had been price gaps; and that there had been high range of prices while selling timber logs as a whole previously.

A representative from the civil society questioned about the high variances in the accounts of MTE and Forest department and it was answered that – according to the discussions from the technical and reporting sub-committee, MTE described the timber production of the year in ton whereas the forest department described the number of timbers with taxations made in ton; since MTE referred to the production and forest department referred to the taxations; the nature of these two were different and thus no comparison would be made.

A representative from civil society asked that – if MTE was to produce timber, only imprinted timber from the forest department was allowed and since both of the departments had to work together in entering records, the logs records could be in both of the departments and while giving taxes, during what period they would give. A responsible person from MTE answered that – timber for production were defined by forest department; MTE also had to send a production list to the forest department and the records of both departments were checked in the head office; only then a list for taxations would be received; taxation did not depend on the list of woods being sold but on the list of productions.

Representatives then requested original records from both departments.

A representative from civil society sector demanded that – remaining logs had been left out; therefore, he requested that the list of remaining timbers from both (2) departments were sent and the rest of the representatives agreed.

A representative from private sector also pointed out that – it would be able to clarify if the gaps were matched from the original records such as production from each state and region; annual records could be compared; only then would meet the satisfaction of all and all the representatives agreed to request original records.

A responsible person from MTE then discussed that the pricing committee only set the ground price and targeted for the higher bidders.

13. Presentation of draft MEITI Annual progress report (2017-18) (Junior Technical Coordinator, NCS)

It was discussed that – while requesting information on situation of implementation with the workplan by the government, civil society and private sectors, only MGJEA sent the information; strengths and weaknesses were roughly completed; other mineral sector and pearl sector came into participation and more information regarding the mineral sector was received in the following report; MSG could also conduct meetings more effectively; and that those were described in the strengths. Date of submission of progress report from each sector was then set.

A representative from civil society sector pointed out that – being able to conduct meetings “more effectively” should be described only as “more systematically” regarding the strength and as for the weakness, public awareness on MEITI was weak and that corresponding government did not comprehend clearly regarding the MEITI; and that the number of political leader and true representative from the departments were few.

14. Presentation of implementation process on MEITI web portal (Web Designer)

MEITI web portal designer explained that – information sent by the NCS and figures and numbers from the reports published by MEITI were designed in MEITI web portal; and that the graphics from Jade portal worked on NRGJ were based and datas from mineral sector had been constructed on MEITI website as a portal. The explanation followed with illustrations on sample web portal links.

15. Presentation of situations on Jade Portal establishment (Officer, NRGJ)

He explained that – NRGJ mainly contacted MGE to construct Jade Portal and was only established after many discussions; the portal had been described with (3) sections : section (1) targeted the easily understandable state of the general public; section (2) was for the reference by the departments, civil societies and other intellectuals; section (3) was for the persons who wanted conduct researches; there were also multiple downloadable formats; and that the MSG reps could point out any suggestions.

16. Conclusion (Vice-chair, MEITI-MSG)

He described that – he thanked all the representatives who collaboratively discussed; he encouraged all to prepare since the validation process was starting soon; although the representatives had different perspectives, the objective was the same; sub-national coordination unit (SNU) must also be formed in the states and regions further ahead; they must also try to develop EITI law and only after the law was out, tasks could be carried out more legally and effectively; and thus all the representatives required to try hard together.

Fifth MEITI-MSG Meeting Decisions (28th July 2017)

Sr. No.	Description	Action Taken By	Status
1	Agreed and decide to hire translator for the translation of Implementation Manual and EITI Standard 2016.	MEITI-NCS Team	Ongoing

Seventh MEITI-MSG Meeting Decisions (2nd October 2017)

Sr. No.	Description	Action Taken By	Status
1	Companies involved in EITI report should be given credits or MSG recognition	MSG/NCS	Ongoing

8th MSG Meeting Decisions (6 November 2017)

Sr. No.	Description	Action Taken By	Status
1	To draft EITI bill which all the stakeholders can involve so that EITI process can continue regardless of government transmission. Before EITI Bill can be passed, to include EITI process in the existing laws and to discuss EITI process at the Pyidaungsu Hluttaw	MSG	Ongoing
2	To liaise with the 8 EAOs which have signed cease fire agreement to raise awareness Since EITI is included in the NCA,	MSG	Not yet
3	To complete and review the Action Plan and the Communications Plan	NCS	Done
4	The Communications and Out-reach sub-committee to include grievance procedures in the Communications Plan/strategy	NCS and the communications and out-reach sub-committee	Ongoing
5	NCS coordinate with State/Region in order to form sub-national coordination units (SNU)	NCS	Ongoing

9th MEITI-MSG meeting Decisions (19th December 2017)

Sr.	Description	Time	Action Taken By	Status
1.	Phanteeyar will voluntarily support the development of Open Data Format according to EITI 2016 standard, and NCS also to look for and contact with other organizations which can support on that work		NCS	Ongoing

Decisions from 10th meeting of MEITI- MSG

No	Decisions	Time	Action taken by	Status
1.	To conduct orientation in one region or state while workshop is conducted in another region or state simultaneously regarding to SNU. SNU-related trips will be made twice a month and MSG members are to participate in SNU workshop that will be held 2-Days.		NCS, MSG	Ongoing
2.	SNU orientation in Shan State is to be conducted one time in combination in Taunggyi township and number of members to organize SNU is to be asked and reported.		NCS, MSG	Ongoing

Decisions from 11th meeting of MEITI- Multi-Stakeholder Group

No.	Description/Decisions	Period	Implementation Body	Status
1.	SNUs from the states and regions must have workplan and ToR, connecting with MSG Workplan and to comply the budgeting with the guidelines currently using in National Level.		National Coordination Secretariat (NCS)	Ongoing
2.	Member from SNU are invited in each and every MSG meeting for discussion. SNU to be listed as a Part of the Validation at this stage yet but to be considered in long-term		National Coordination Secretariat (NCS)	Ongoing
3.	Discussions (1) Guidelines and instructions for reporting templates are to be published both in Burmese and English languages (2) To include situation analysis on matters related to “pearls” (Connection with MPE, Licensing, details of the company, Pearl emporium data) in the report		MSG, NCS & IA	Done

	(3) Determined regular meeting mechanism for each period (or) inviting MSG to attend the meeting regarding the topics of discussion (i.e. Reform and recommendations follow-up) (4) To conduct SOEs Workshop regarding the “extractive sector” in April			
4.	Developing of EITI law according to the recommendations from the first MEITI report is to be presented to leading committee for discussion. To discuss the discussions regarding the concept note with the leading committee.		NCS	Ongoing
5.	To hire consultant for legal review on the extractive sector		NCS, MOBD	Ongoing

Decisions from 12th meeting of MEITI- MSG

No.	Decisions	Period	Action taken by	Status
6.	List of potential volunteer to participate in BO task force from MGE will be provided in April after the workshop, no later by the BO timeline.	April	MEG, NCS	Done
7.	Awareness trainings regarding the volunteer companies are to be conducted in advance. Workshop is also conducted to enhance and comprehension and participation of the involvers. It is important that owners and investors are aware of the benefits of BO and understand the concept of incentives (Stakeholder Mapping) to cultivate real participation.		ASI, NCS	Done
12.	Technical inputs discussed in SOE workshop are to be presented in upcoming MSG meeting, connecting with government departments, RI, NRGI, MDI working on reform processes.		NCS	Ongoing
15.	To visit Shan state SNU in April	April	MSG, NCS	Ongoing
17.	Implementation plans regarding the mining sector are to be continued even after the consultant had returned and NCS is to issue letter to form Pre-Cadaster Working group. Agreed to hire consultant to support the Pre-cadastre Working Group.		NCS	Done
18.	Details to support the reform regarding the report launching after the report has been developed and details about political back-ups are to be continuously discussed in the working committee. To deliver message and recognition for all the involvers in the reporting process.		NCS	Done

Decisions from 13th meeting of MEITI- MSG

No.	Decisions	Period	Action Taken by	Implementation Status
1.	To publically upload the differences occurred in (i) the percentage in the flow chart in the latest EITI report discussed by MOGE and (ii) cost of production of MOGE in 2014-2015 and 2015-2016 report – on MEITI website	April (30), 2018	MOGE	Done
2.	Corresponding departments to talk with the IA and give explanations about the differences occurred in report no later by April 30 timeline. This day, digital version is to be uploaded on MEITI website and print version is to be resumed only after the data corrections.	March 30, 2018	Concern parties, NCS, IA	Done
3.	To construct a separated column for the description by separating the numbers under “Transfers from SOEs to Government” under central committee column in the table no.3, page-11 of the final report of EITI. For that, the explanations about the development of central committee from MGE and its formations are to be given to NCS.		MGE	Done
4.	Among (14) recommendations derived from the Final EITI report, (2) recommendations with the implementation status that says “NO” on “Publication of statistics and EITI regulations is to be discussed by MSG and other stakeholders to implement before the validation.		Sub-committee member, MSG, NCS	it will discuss in Recommendation consultation worksshop.
5.	Authority form NCS is to deliver the letter of informing MOPF to make contribution for validation.		NCS, MOPF	Done (US dollar 10000 in workplan for 2018 payment.)
6.	MOGE to send before the validation about the detailed information on accounts related to subsidiaries (private sales) for public uploading on MEITI website.		MOGE	Done
7.	Date of Technical & Reporting sub-committee and Communication and Outreach sub-committee meeting	April 6, 2018	MSG, NCS	Done.
8.	Date of Work plan and Governance meeting	April 5, 2018		Done.

9.	To discuss launching program for Report launching and to confirm the date		MSG, NCS	Done
10.	To discuss again about the EITI progress report, systematic disclosures, mainstreaming and Integrated reporting in the working committee, leading committee meetings.		Sub- committee member, NCS	Done.
11.	To translate in summary about the EITI implementations of other nations to refer as IEC material in sub national level.		NCS	Done
12.	MTE to send reporting templates to OAG latest by April 5 and the OAG to send verifies reporting templates latest by April 27 to the IA.	April 5 and 27, 2018	MTE, OAG	Done.
13.	Since BO is the national level process, the companies are compulsory to participate and the matter is to be presented to the leading committee		NCS	Done. It was sent reporting templates o 20 volunteer companies.
14.	If MTE agrees and gives permission, forestry companies are to be invited to BO workshop that will be held in Naypyidaw on April 26, 2018 and MTE to send a letter informing the forestry companies for cooperation in BO pilot.		MTE, NCS	Two forestry companies were participated.
15.	Among (9) mineral companies that will be included in BO pilot, to replace (5) companies that is not included in EITI scope with the (5) that is included in the scope. And to invite those (9) companies to the BO workshop that will be held in Naypyidaw on April 26, 2018.		MFMA, NCS	Done.
16.	To conduct SOE workshop (3) days in Naypyidaw. The formats of presentation that corresponding departments need to be submitted in SOE workshop are to be sent to them and NCS is to release an information letter to the departments.		NCS	Ongoing
17.	Statement of sources and uses of fund is affirmed and consolidated.		MOPF, NCS	Done.
18.	To join Shan SNU Inception meeting in early May 2018. (U Kyaw Thet from the government side will be joining and other list of participants from civil societies and business owners are to enroll. Private cars shall be hired to go simultaneously to	Early May	MSG, NCS	It have done for Mandalay and Magwe in 4th and 5th May 2018. It is still

	all four states and regions.			preparing for Shan Trip.
19.	To hire consultant to conduct Action Researches - Perception Study included in the Work plan and governance and together along with the debate.		NCS	Done
20.	List of regular attendants from the government's side in MSG is to be informed by NCS. (Whether they are alternates and to inform them about sending attendant who is capable of regular basis instead of absentees.)		NCS	Done
21.	Delegate the technical and reporting sub-committee on behalf of MSG to affirm and consolidate Forestry report.		Sub-committee member	Done
22.	MSG chairman to present certificates of honor and recognition to those companies that cooperated in Myanmar EITI processes.		MSG chairman	Ongoing

Meeting Decisions of 14th MSG meeting

No.	Decisions	Period	Action Taken by
1.	<ul style="list-style-type: none"> - Recommendation Consultation Workshop in order to discuss about the implementations of recommendations in MEITI reports before Validation will be conducted on 9 June 2018 at Yangon. - Invitees for the government agencies will be listed by the respective departments 	9 June 2018	MSG, NCS
2.	<p>Capacity Building Training for MSG members will be conducted on 14 and 15 June 2018 at Yangon related with oil & gas sector by NORAD</p> <p>2 topics out of 4 need to be confirmed by MSG through emailing for Training agenda</p> <p>The departments related with hydro-power will be invited and NCS will send a request invitation letter to Ministry of Electricity & Energy (MOEE)</p>	14 & 15 June 2018; Yangon	NCS, MSG
3.	- 1 st SOEs/SEEs reform workshop for extractive sector will be	21 & 22 June	MSG

	conducted on 21 & 22 June 2018 at Naypyitaw in order to discuss on recommendations for SOEs/SEEs - Invitees for the government agencies will be listed by the respective departments	2018	
4.	- The TOR of Independent Administrator (IA) for MEITI report will be discussed in details at Technical and Reporting Sub-committee meeting - IA will be hired for two fiscal years	8 June, 2018	T & R Subcommittee members & NCS
5.	MOGE will send detailed explanation letter for the case of providing figures for wrong information in % of flow chart in Production Sharing Contract (PSC) of production sharing mechanism for petroleum contracts at MEITI reports and cost of production to upload on MEITI website	8 June 2018	MOEE, NCS & IA
6.	MOGE will provide the detailed data of subsidized companies/ agencies list to upload on MEITI website	8 June, 2018	MOGE
7.	List of applicants for final bidding round of oil and gas sector in 2013 and detailed list of contractors will be provided by MOEE by the latest 15 June, 2018	15 June 2018	MOEE
8.	MSG approves on discussion of ToRs for a consultant in order to do research for Extractive SOE reform at Technical & Reporting Sub-committee meeting	8 June 2018	T & R Subcommittee members & NCS
9.	MSG agrees on Hydro sector and downstream sector revenue of oil & gas sector that covers MOEE to be put in the scope of next MEITI reports (2016-2017 & 2017-2018)	1 June 2018	MSG
10.	- 2 nd & 3 rd MEITI Report Launch will be held at Naypyitaw, Yangon & Shan State. - Naypyitaw Report Launch focus on government agencies & departments - Yangon Report Launch focus on public - The detailed agenda of Report Launch will be discussed at	1 June 2018	C & O Subcommittee members and NCS

	<p>Communication & Outreach Sub-committee meeting</p> <ul style="list-style-type: none"> - NCS will have to send report launch outline & concept note to the sub-committee members earlier. 		
11.	<ul style="list-style-type: none"> - The contract duration will be extended for BO Consultant (ASI) - An official letter to DICA for putting BO clause in Companies regulation requested by NCS should be sent to MSG members - MPRL's official letter for refusing in participation of BO pilot to NCS should be sent to MSG members 	1 June 2018	NCS
12.	TOTAL company will reply back in case of participation in BO pilot		TOTAL
13.	<p>MSGs decide that the following information and data will be put into MEITI forestry report:</p> <ul style="list-style-type: none"> - With reference to the discrepancy of production data for FD and MTE, FD and MTE need to provide details of production data covering procedures and state and region-wise for the reporting financial years. - Depot balance of teak and hard wood from MTE by states & regions - Tender procedures, tender decisions for timber extraction and sales and role and responsibilities of Pricing Committee - Pre-final MEITI forestry report will be discussed at Technical & Reporting Sub-committee meeting after sending & asking feedbacks & comments from MSGs, respective departments, donors & sub-committee members 		FD, MTE & IA
14.	<ul style="list-style-type: none"> - Who will provide for the quotes and photos of a representative from each constituency to be described on the back page of Annual Progress Report (July 2017-June 2018) 	8 June, 2018	T & R Subcommittee members &

	will be discussed in Technical and Reporting Sub-committee meeting - The detailed information and data for Annual Progress Report (2017 July-2018 June) will be further discussed in Technical and Reporting Sub-committee meeting		NCS
15.	The progress of Associations (MATA, MFMA, oil & gas sector) to describe in Annual Progress Report (APR) will be sent to NCS on 8 June, 2018	8 June, 2018	MATA, MGEI MFMA
16.	MSGs approves on MEITI Workplan and budget	1 June, 2018	MSG
17.	MSGs decide that 3 representatives/officials from mining sector in MONREC will join “Study trip on ASM governance and Cadastre Management” to Zambia and 3 participant list will be sent to NCS on 8 June 2018	8 June, 2018	MONREC

Annex (1) Attendance List of 14th MSG meeting minutes

No	Name	Organization	Position	E-Mail	Ph No
1	U Maung Maung Win	MOPF	Deputy Minister(MSG Chairman)		09-459080888
2	U Win Htaine	DOM	Advisor(Retire)(MSG Vice-Chairman)	deptmine@gmil.com	09-798500606
MSG Members					
3	U Tin Myint	GAD	DG	gad.office.gov@gmail.com	067412401
4	U Than Htay Aung	MOGE	Advisor	thanhtay3000@gmail.com	0949217823
5	Daw Htar Ye	OAG	Director	Fax: 0673-407285	09444035546
6	U Kyaw Thet	DOM	DDG	k.that2011@gmail.com	09420701206
7	U Min Thu	MGE	GM	minthu2091962@gmail.com	9964626154
8	U Kyaw Thein	IRD(MOPF)	Director	kyawthein.ird2018@gmail.com	0943088931
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18	U Mung Dan		MATA	mangoesdam@gmail.com	09259460630
19	U Win Tin (Alternate)	TOTAL	Manager	u.win-tin@total.com	09-5151543
20	U Khin Maung Han	MFMA	Chairman	khinmghan@gmail.com	09973008617
21	U Zaw Bo Khant	MGJE A	Vice Chairman	kobobo001@gmail.com	095527999

22	U Nan Win	MGJE A	Secretary	nanwinhk@gmail.com	09797664938
23	Dr Sein Win	MFPM F	Chairman	drseinwin.sw@gmail.com	09450015476
24	U Myo Zaw Oo	MPRL Exp	SSEO	myo.z.oo@gmail.com	095195595

MOBD

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28	Daw Hnin Wai Aung	MOBD	AD	hninwaiung.budget@gmail.com	09-254289454
29	Daw Shwe Yee Win	MOBD	SO	shweyewin.mdy@gmail.com	09-444025348
30	Daw Myo Myat Khaing	MOBD	DSO	myomyatkhaing1@gmail.com	09-440702028

NCS

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32	U Aung Khaine	NCS	Deputy National Coordinator	aungkhine.meiti@gmail.com	95018716
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