
Meeting minutes of 13th MEITI-MSG meeting held in Inya Lake Hotel in Yangon on March 30, 2018.

Objective

13th MEITI-MSG meeting was held for – validation of the EITI reports for the pre-final reports; second (2014-15) and third (2015-16); rediscussion of the decisions from the 12th MEITI-MSG meeting; explanation regarding the future works for beneficial ownership; presentation regarding the forestry sector; processes regarding the mining cadastre; presenting the draft agenda for the workshops regarding the extractive industry and state-owned enterprises; presentation of MEITI workplan; MOBD explanation for "Statement of Sources and Uses of Fund"; and validation of the decisions from the 13th MEITI-MSG meeting.

Meeting Participants

(5) MEITI-MSG representatives from government sector, (7) reps from civil societies, (3) from private sector, (3) alternate reps from government sector, (1) alternate rep from civil societies, (2) reps from world bank, (4) reps from MOBD, (13) responsible persons from NCS and (12) observers from other departments and companies: total (54) attended the 13th MEITI-MSG meeting.

Detailed list of the attendees can be seen in appendix-1.

1. Opening speech (Chairman of MEITI-MSG)

He mentioned that – pre-final reports were to be validated by the following day's meeting; validated reports were to be sent to international EITI board and were to be published on Myanmar EITI website and websites of Ministry of Planning and Finance and Union Minister office for public access; MEITI to plan EITI reports launching events in Nay Pyi Daw, Yangon and Mandalay townships after submitting the report to international EITI board; it should be prepared for conducting MEITI-MSG meeting to obtain validation within 10 days or one month after the forestry report had been released; a workshop in which ASI served as a facilitator would be conducted in May 2018 after receiving a list of volunteered companies from the jade and gems sector for the next BO regarding the beneficial ownership for jade and gem companies; and in conclusion that he thanked everyone who worked hard for the reports throughout the year.

2. Delivering Message (National Coordinator, MEITI-NCS)

He mentioned that – on the following day, second and third reports for two fiscal years would be finally released in time; public desires and public voices were the keys in a democracy system; by that, the recommendations of general public, PMs and professionals were very important; those would be reviewed by

MEITI-MSG and would improve in the upcoming reports; (5) lead committee meetings, (6) working committee meetings, (13) METI-MSG meetings, (41) Sub-committee meetings and (4) workshops were totally held till the following day; SNU formations in (6) states and regions were necessary to empower vibrant participations of the states and regions in EITI processes across the country; this way, EITI processes in those states and regions could be connected to the central workplans; not only all were thriving for the validation and EITI processes, they were also working for practical and fruitful processes; ensuring this would support the validation and the standard criteria in EITI; to draft a EITI law became a process in the EITI workplan at the time being; therefore, corresponding committees from two Hluttaw parliaments must be coordinated for the process; development and effectiveness of budgeting by the ministry departments regarding the processes for transparency of natural resources, SEE-State Own Enterprise Enhancing Reform Programs as well as improvement in state fund and loan management in the MSG plan would be coordinated together; and that MSG representatives had been distributed with guidelines for carrying out the “report to encouraging systematic disclosures” from “report for reform” in the upcoming EITI processes.

3. Presentation of Second and Third EITI reports (Program Advisor, NCS)

It was discussed that – although the departments sent the data to be revised on March 29, 2018, March (31) was the week-end and Moore Stephens to make corrections in the sign version would require the confirmation of their group that needed time; if the departments wanted to change any figures, complete and reasonable cover letter and composition letter were required to negotiate with IA more conveniently; therefore, if there were any data unchanged, this should be discussed positively; if confirmed by MSG, data would be uploaded to MEITI website in the following day's meeting and website links would be provided to international EITI board; if there were any data missing from the final report and the edition would be made, explanations must be given on MEITI website and websites of the ministries; and that the ministries' website links would be linked with MEITI website.

Responses, Questions and re-discussions

It was discussed that – MOGE had some variances in 2014-15 and 2015-16 reports under “Cost of production” section; under “Government Take” in “production Share Contract flow chart” on page(50) of the 2014-15 report, it should be corrected as “86.65 % (Above 80%, Not specific)” instead of “54.274%” and it should be changed in the “Contractors” as “above 16%”; MOGE sent NCS on March 15 but since there was no edition, the matter was questioned; although MOGE discussed with NCS on March 15, draft reports were discussed with Moore Stephens on March 16; and then, MOGE sent the scanned files to NCS on March 27, 2018; NCS

engaged in skype calls with Moore Stephens in order to be able to edit any desired changes; however, there was not enough documents to explain the firstly received document during the period where pre-final reports would be released; final version was released on March 28; there was only a few times to edit; as a team leader, signing on a Sign version took some time in the Moore Stephens groups; and that therefore, Moore Stephen asked for help and recommended that unchanged datas were published with explanations on the websites and thus the datas must be uploaded on the websites with explanations.

The discussion continued with a question from a rep that said – deputy director of MOGE himself explained Moore Stephen on March 16, 2018; it was more than one week; there was a certain time availability to ask but keeping the “54.274%” unchanged; moreover, since it has been planned to release the report the following day, it has also been planned that the editions were made and published via website; the next thing was that in the “cost of production” given by OA MOGE on page 107, the percentage of 2014-15 report was the same as the percentage of 2015-16 report; and that actually, they were not the same and actual percentages have been sent out on march 20, 2018 for edition but in the report, it came out unchanged.

An explanation followed – the sent out desired editions had to be translated by NCS along with the cover letters and sent to the IA; some only consisted in scanned documents; if the documents were not sent in time, the NCS had to took more time and they experienced difficulties; and that since the incomplete datas and errors and the lists of applicants had to be published on website before the validation and thus the discussion should focus on how to give good explanations.

It was then discussed by the reps from civil societies and government sectors that – if there were major errors with the datas in the report, it should be corrected; necessary documents would be sent to the IA, if there was still time, it should be published only after correction; a promise had been requested from the IA not to change the recommendation that IA would have time in the evening for edition when an email had been sent to the IA given that there were major errors and MSG officers and reps guaranteed and MSG meeting decided to do so since after the release of the report; and for the team leader, it took time to proceed with sign version; the following meeting was the latest session for validation and some edition didn’t come out in the draft report but in the pre-final report; there had been no such asking during the period where datas for edition were sent out; and that a discussion on how to give explanation should be made as the reports were meant to be uploaded on the MEITI website latest by the following day.

It was then discussed that – the governments should also provide scanned documents, cover letter along with the detailed explanation letters for explanation; although the report would be validated the following day, only the edited report would be used for printing and publication.

The reps from government sector discussed that – the latest report was meant to be validated on the following day and on the day of explaining draft report, although IA himself worked on reconciliation and checking, the report was written in a manual format; a correction in one place did not automatically change the rest and thus the report was found out to be with so many errors; however, the discussion was made only to let everyone know how much they, the government reps tried hard for the process.

It was discussed that – it was stated by the chart in “In kind payment flows reconciliation” on page 147 of 2015-16 report, that the government’s “Copper in MT” was “0” and the “Companies” “187” with the variance “187”; in practice, the government was supposed to be “187” and the variance should be “0”; however, it was not corrected; the percentage of gems and jade decreased in “actual coverage by sub sector” (Table 12) on page 17; there were above 50% for gems and above 40% for minerals; and that there should be above 80% in jade and gems sector. It was then responded that – percentage calculation might probably had been misunderstood and that the percentage calculation by IA would be sent for explanation.

It was then validated that – “firm scale (12 Km)” and “In kind payments” on appendix-10, there had been differences lacking large scale; thereby, it was agreed by the government, civil society and private sectors to upload a digital version on website; and that sectors with variances were to send explanations to NCS.

The discussion continued – there had been mistranslations among them for the datas that needed to be changed by IRD; “which” should be replaced with “system” in the recommendation 7.113 on page 174; reform system would not be started in 2019 but on;y the IT system; datas were being purchased; the recommendation had been matched since it included “Tax policy and researching sub-department” in 7.114; Union of Minister must be corrected as “union of Government”; “the new tax revenue” must be replaced with “the new income tax” in 7.115 on page 175; the name for contact person “Daw Mya Mya Oo” was wrong and that should be “Daw Mya Mya Ohn” instead; and the discussion was responded that – those errors should be given explanations on the websites.

It was discussed that – “central committee” was not related to the government’s tax funds; the meaning would be more clear if described in a separated table; for that, an explanation letter must be submitted to NCS regrading the development and organizing of Central Committee from the Myanmar Gems Enterprise

when “Central committee” in table-3 on page (11) separated Column and put in the “remark”; separated from “Transfers from SOEs to Government” column and put as another column was wanted.

While discussing about the accomplished and ongoing implementations for the recommendations from EITI report, it was mentioned that – among the (14) recommendations obtained from the first EITI report, (2) recommendations regarding the “Publication of Statistic” with implementation status “No” and development of EITI regulations should be discussed for implementation by MSG and other stakeholders before the validation; commitment from all the sectors was required since it was a long term process; it had been recommended to conduct follow up for the recommendation in the MSG meetings; and that no (8) that said implementation for mining cadastre had been initiated.

The 2018 EITI progress report needing to be studied after its release, systematic disclosures, mainstreaming and integrated reporting were then discussed in summary. It was then encouraged that 2018 progress report, systematic disclosures, mainstreaming and integrated reporting were discussed again in the sub-committees in the meetings of working committee and leading committee.

4. Improvement situations regarding the forestry report (Hedi, IA, Moore Stephens)

Hedi explained that – forestry report had been carried out through (4) sectors for release; (1) EITI process, (2) data collection, (3) Current stage: planning of timeline and (4) Timeline planning for the remaining process stage; EITI process had been carried out through (6) stages; Stage-1 : General awareness and planning, Stage-2 : Scoping study, Stage-3 : Capacity building, Stage-4 : Data collection, Stage-5 : Analysis and investigation of discrepancies and Stage-6 : Completion and reporting; Currently, the implementation had been in stage-5; remaining audition report had been requested to the forestry companies for the data collection stage; it was necessary that hard copies of original certificates were sent to NCS office by the Myanmar Timber Enterprise(MTE) and government organizations no later by Wednesday, April (18), 2018; (11) meetings for the government departments and forestry companies had been planned for the current stage of planning a timeline and (6) had been executed; (5) meetings still remaining and time for meeting with forestry companies was yet to be confirmed; timeline planning for the remaining process stage, Stage-5 : Analysis and investigation of discrepancies would be conducted from March 19 to April 2, 2018; EITI forestry draft reports would be presented on April (20), 2018 during the stage-6 : Completion and reporting; draft reports would be explained on May (4); final reports would be presented around May (11) and summary

reports on May (18); and that if any negotiations were wanted, those were to be discussed during the report presentations.

5. Discussion on Beneficial Ownership (BO) (Technical Coordinator, NCS)

It was discussed that – BO data pilot stage had been carried out for implementation of BO; volunteer approach had been targeted during the process; names of (9) mineral companies and (6) oil and gas companies had been accepted and waiting for confirmation; among (9) mineral companies that would involve in BO pilot, it was necessary to replace the (5) companies not included in EITI scope with those including in the scope; it was requested that those (9) companies were invited to the BO workshop to be held on April 26, 2018 in Nay Pyi Daw; while sending letter to Myanmar Gems and Jewellery Entrepreneurs Association (MGJEA) and Myanmar Gems Enterprise (MGE) requesting jades and gems companies for cooperation, meaning and impact of beneficial ownership, information in the BO project and details must be clarified and informed first before giving the names of the companies; therefore, it had been replied that companies in the process of choosing for the pilot project would be chosen and sent only after elaborations regarding the BO had been explained; meeting of MGJEA, MGE and ASI had been planned to happen on April (3), 2018 in MGE meeting hall; BO workshop to be held on April 26, 2018 in Maniyadanar Hall in Nay Pyi Daw was being planned; workplan BO capacity building processes had been planned for initiation in the first week of May, 2018 by hiring consultant; after the list of the companies had been confirmed, BO roadmap would be drawn; and that completion of the templates regarding to BO would be started in the first week of May, 2018.

According to the responses and re-discussions;

It was discussed that – among the (9) mineral companies that would involve in BO pilot, it would be necessary that (5) companies out of EITI scope was replaced with (5) companies within EITI scope; it was also required that those (9) companies were invited to the BO workshop that would be held in Nay Pyi Daw; since BO process was a national level implementation, involvement of the companies was compulsory and the issue must be presented to the leading committee; the forestry companies should start participating in the BO process since the involvement of all would be reinforced by the year 2020; it was required that forestry companies were invited to the BO workshop to be held on April 26, 2018 in Nay Pyi Daw if permitted by MGE and that MTE delivered the letter informing them for cooperation of the forestry companies in BO pilot; it was suggested that during the selection process of the companies to involve in the BO through conducting workshop, the companies would want to know what was MEITI, how it could benefit them, how the

information provided by them would be protected, was there accountability, whether there was guarantee for the information provider, how is the plan to avoid the data breach to news exposure organizations such as global witness – all these should be explained to them; only then would attract the interest of those companies for involvement; participation were anyway compulsory in practice although volunteer approach had been made since “Sustainable development policy” had already been assigned in Myanmar that described official statement regarding the EITI; and thus corresponding department should release official statements for the process; and that contingency plans should be prepared if the companies did not involve in the BO pilot project voluntarily.

6. Implementation processes regarding the mining cadastre (Technical coordinator, NCS)

He discussed that – interim report was received on March (5), 2018 by hiring a consultant; in the report, pre-cadastre action plan included with formation of pre-cadastre working group; the report had been translated and sent to the minister of MoNREC; before the next trip of the consultant, it was necessary that the mapping information was sent and pre-cadastre working group was formed; and only then the consultant would be able to visit Myanmar; and that the TOR of pre-cadastre working group had been sent to the minister.

7. Explanation on the Statement of Sources and Uses of Fund (Deputy Director, MOBD)

It was explained that – among the World Bank’s support 3.5 million USD for MEITI process, 1,105,000 USD was estimated for the first year but in practice, only 607,750 USD (approximate 600,000) was delivered; only 55% was used; although the consultant fees for EITI reconciliation reports remained to be paid, the first year budget had closed down and hence would not be counted in the budget of the first year; since the initiation of the project was belated, the expense was lessened regardless of many implementation processes.

Responses: Although the initiation of the project was belated, the situation of work done should be considered; budget by the second year must be over-spent compared to the current expenses; over 50% expenses for 3 years budget would leave us with no worries. Regarding to the discussion that the amount of money actually spent but not delivered could be indicated “delivery” and developed the expenditure with justification, a responsible person from MOBD replied that – according to the Myanmar accounting principles, expenditures without being actually spent cannot be marked delivery and without actual delivery, expenditures could not be made; and that the amount of money estimated should be the amount usable practically.

8. Presenting the draft agenda of the proposed workshop regarding the Extractive Industry SOEs (Technical Expert, NCS)

It was discussed that – SOE reform workshop was planned to be held in Nay Pyi Daw for (2) days; and it was planned in the draft agenda that: opening remark by the minister of the Ministry of Planning and Finance, message by MIETI coordinator, introduction to the challenges regarding the SOE governance by NRG, explanation of current implementations on the reform of state-owned enterprise in the mineral sector by the Ministry of planning and finance, tea break, explanation of current implementations on the reform of state-owned enterprise in the mineral sector by the MOGE of the Ministry of Electricity and energy, presentation of current implementations on the reform of state-owned enterprise in the mineral sector by ME-1 of MoNREC, Q&A session, lunch, presentation of current implementations on the reform of state-owned enterprise in the mineral sector by ME-2 of MoNREC, presentation of current implementations on the reform of state-owned enterprise in the mineral sector by MGE, Q&A session and tea break, discussion about current implementations on the reform of state-owned enterprise in the mineral sector by MoNREC and MPE, presentation of current implementations on the reform of state-owned enterprise in the mineral sector by Myanmar Timber Enterprise, Q&A session and ending of the meeting after recap of Day-1; in the draft agenda of Day 2: the meeting would begin with the recap from day-1, sharing international experiences regarding the SOEs reform by Forest Trends, discussion of reform options for SOE governance by NRG, Q&A session and tea break, “Effective Development of State-owned enterprise in Myanmar” panel discussion led by the representatives from the parliament, MOPF, MOEE, MoNREC, grouping, lunch break, group discussion, tea break, presentation of discussions by each group, drawing action plan and pilot activities, closing speech by the deputy minister of the Ministry of Planning and Finance.

A representative from civil societies sector discussed that – he had named the panel discussion as “Inception workshop on prospects and challenges of reforming EITI related state-owned enterprise (SOE)”; agenda had been planned to bring effective reform; it was suggested that the workshop was conducted for 3 days; panel discussion would be accompanied by himself as well as international consultants as well as the local experts such as Dr.Sint Aung from MDI; and that the whole third day was tempted to be for work-plan.

9. Presentation on progress situations regarding SNU formation (Program Manager, NCS)

It was discussed that – letter had been sent regarding the official statement of Mandalay SNU formation; follow-ups had been made to obtain official statement to validate SNU formation in Dawei; trip plan needed to

be developed to mitigate expenses and trip delays; details needed to be discussed to plan continuous trips to Sagaing, Mandalay, Magway and Shan; leading coordinator would send the letter of informing regarding the SNU formation in Dawei; and it would be informed regarding the SNU in Mandalay would be resolved along the trip.

10. Presentation of MEITI Work-plan and budget (Program Manager, NCS)

It was encouraged that unclear activities were explained in the workplan and budget. It was then discussed that budget had been planned to fit in with the 3.5 million that would be supported by the World Bank; and current planning estimated around 4 million; and discussive negotiations were made for each budget line.

Fifth MEITI-MSG Meeting Decisions (28th July 2017)

Sr. No.	Description	Action Taken By	Status
1	Agreed and decide to hire translator for the translation of Implementation Manual and EITI Standard 2016.	MEITI-NCS Team	Ongoing

Seventh MEITI-MSG Meeting Decisions (2nd October 2017)

Sr. No.	Description	Action Taken By	Status
1	Companies involved in EITI report should be given credits or MSG recognition	MSG/NCS	Ongoing

8th MSG Meeting Decisions (6 November 2017)

Sr. No.	Description	Action Taken By	Status
1	To draft EITI bill which all the stakeholders can involve so that EITI process can continue regardless of government transmission. Before EITI Bill can be passed, to include EITI process in the existing laws and to discuss EITI process at the Pyidaungsu Hluttaw	MSG	Ongoing
2	To liaise with the 8 EAOs which have signed cease fire agreement to raise awareness Since EITI is included in the NCA,	MSG	Not yet
3	To complete and review the Action Plan and the Communications Plan	NCS	Ongoing
4	The Communications and Out-reach sub-committee to include grievance procedures in the Communications Plan/strategy	NCS and the communications and out-reach sub-committee	Ongoing
5	NCS coordinate with State/Region in order to form sub-national coordination units (SNU)	NCS	Ongoing

9th MEITI-MSG meeting Decisions (19th December 2017)

Sr.	Description	Time	Action Taken By	Status
1.	Phanteeyar will voluntarily support the development of Open Data Format according to EITI 2016 standard, and NCS also to look for and contact with other organizations which can support on that work		NCS	Ongoing

Decisions from 10th meeting of MEITI- MSG

No.	Decisions	Time	Action taken by	Status
1.	To conduct orientation in one region or state while workshop is conducted in another region or state simultaneously regarding to SNU. SNU-related trips will be made twice a month and MSG members are to participate in SNU workshop that will be held 2-Days.		NCS, MSG	Ongoing
2.	SNU orientation in Shan State is to be conducted one		NCS, MSG	Ongoing

	time in combination in Taunggyi township and number of members to organize SNU is to be asked and reported.			
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Decisions from 11th meeting of MEITI- Multi-Stakeholder Group

No.	Description/Decisions	Period	Implementation Body	Status
1.	SNUs from the states and regions must have workplan and ToR, connecting with MSG Workplan and to comply the budgeting with the guidelines currently using in National Level.		National Coordination Secretariat (NCS)	Ongoing
2.	Member from SNU are invited in each and every MSG meeting for discussion. SNU to be listed as a Part of the Validation at this stage yet but to be considered in long-term		National Coordination Secretariat (NCS)	Ongoing
3.	Discussions (1) Guidelines and instructions for reporting templates are to be published both in Burmese and English languages (2) To include situation analysis on matters related to “pearls” (Connection with MPE, Licensing, details of the company, Pearl emporium data) in the report (3) Determined regular meeting mechanism for each period (or) inviting MSG to attend the meeting regarding the topics of discussion (i.e. Reform and recommendations follow-up) (4) To conduct SOEs Workshop regarding the “extractive sector” in April		MSG, NCS & IA	Ongoing
4.	Developing of EITI law according to the recommendations from the first MEITI report is to be presented to leading committee for discussion. To discuss the discussions regarding the concept note with the leading committee.		NCS	Ongoing
5.	To hire consultant for legal review on the extractive sector		NCS, MOBD	Ongoing

Decisions from 12th meeting of MEITI- MSG

No.	Decisions	Period	Action taken by	Status
1.	To inclusively discuss details about Action plan regarding the recommendation from the first report in the upcoming MSG meeting agendas.		MSG, NCS	Done
2.	The government sectors and private sectors have received the list of focal person but not the Forestry and Mining sectors for the enterprise sector. (For attending MEITI leading committee)		MSG, NCS	Done
3.	If the remaining information from MOGE couldn't be disseminated in time, it is to be uploaded on MEITI website. To disclose some of the contracts and related information and data. To provide the total sale information latest by Tuesday	March 20, 2018	MOGE, NCS	Done

	(03/20/2018) to include in the report.			
4.	To provide information to NCS on CSR activity, Donation activity regarding the mining sector and some clarifications yet to be made about licensing by next week.	Next week	DOM	Done
5.	To provide information such as whether the implementation for recommendation are in progress and whether it can meet the schedules timeline and sorts. To be completed before validation.		MSG	Done
6.	List of potential volunteer to participate in BO task force from MGE will be provided in April after the workshop, no later by the BO timeline.	April	MEG, NCS	Ongoing
7.	Awareness trainings regarding the volunteer companies are to be conducted in advance. Workshop is also conducted to enhance and comprehension and participation of the involvers. It is important that owners and investors are aware of the benefits of BO and understand the concept of incentives (Stakeholder Mapping) to cultivate real participation.		ASI, NCS	Ongoing
8.	In the reporting line, leading authority to be reached through working committee step by step regarding the BO task force.		MSG, NCS	Done
9.	To report the Deputy Minister of MOPF to provide with the transaction digits regarding the OA from the Treasury department	March 19, 2018	MOPF, NCS	Done
10.	After receiving the report on 28, the date of 13 th MSG meeting was validated as (30) in Yangon.		MSG, NCS	Done
11.	Roles and responsibilities and criteria(Master Degree, Public Policy, Development Study etc;...) for the consultant who will be hired for the drafting of EITI law and policy in Myanmar through observing and researching existing laws and policies – are to be discussed in Technical and Reporting Sub-committee meeting		Technical & Reporting Sub-Committee member, NCS	Done
12.	Technical inputs discussed in SOE workshop are to be presented in upcoming MSG meeting, connecting with government departments, RI, NRGI, MDI working on reform processes.		NCS	Ongoing
13.	NCS to follow up for the release of notification regarding Dawei SNU Formation.		NCS	Done
14.	Agree that - list of representatives for SNU formation in Mandalay are to be discussed again with Mandalay region and trips to Mandalay for Formation and Awareness are needed and that the list and number of members organized in Mandalay. (To visit in March)	March & April	MSG, NCS	Done
15.	To visit Shan state SNU in April	April	MSG, NCS	Ongoing
16.	Details about SNU are to be continuously discussed in Communication and Outreach Sub-committee Meeting	Time TBC	MSG, NCS	
17.	Implementation plans regarding the mining sector are to be continued even after the consultant had returned and NCS is to issue letter to form Pre-Cadaster Working group. Agreed to hire consultant to support the Pre-cadastre Working Group.		NCS	Ongoing
18.	Details to support the reform regarding the report launching after the report has been developed and details about political back-ups are to be continuously discussed in the working		NCS	Ongoing

	committee. To deliver message and recognition for all the involvers in the reporting process.			
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Decisions from 13th meeting of MEITI- Tri-Party Coalition

No.	Decisions	Period	Action taken by
1.	To publically upload the differences occurred in (i) the percentage in the flow chart in the latest EITI report discussed by MOGE and (ii) cost of production of MOGE in 2014-2015 and 2015-2016 report – on MEITI website	April (30), 2018	MOGE
2.	Corresponding departments to talk with the IA and give explanations about the differences occurred in report no later by April 30 timeline. This day, digital version is to be uploaded on MEITI website and print version is to be resumed only after the data corrections.	March 30, 2018	Concern parties, NCS, IA
3.	To construct a separated column for the description by separating the numbers under “Transfers from SOEs to Government” under central committee column in the table no.3, page-11 of the final report of EITI. For that, the explanations about the development of central committee from MGE and its formations are to be given to NCS.		MGE
4.	Among (14) recommendations derived from the Final EITI report, (2) recommendations with the implementation status that says “NO” on “Publication of statistics and EITI regulations is to be discussed by MSG and other stakeholders to implement before the validation.		Sub-committee member, MSG, NCS
5.	Authority form NCS is to deliver the letter of informing MOPF to make contribution for validation.		NCS, MOPF
6.	MOGE to send before the validation about the detailed information on accounts related to subsidiaries (private sales) for public uploading on MEITI website.		MOGE
7.	Date of Technical & Reporting sub-committee and Communication and Outreach sub-committee meeting	April 6, 2018	MSG, NCS
8.	Date of Work plan and Governance meeting	April 5, 2018	
9.	To discuss launching program for Report launching and to confirm the date		MSG, NCS
10.	To discuss again about the EITI progress report, systematic disclosures, mainstreaming and Integrated reporting in the working committee, leading committee meetings.		Sub-committee member, NCS
11.	To translate in summary about the EITI implementations of other nations to refer as IEC material in sub national level.		NCS
12.	MTE to send reporting templates to OAG latest by April 5 and the OAG to send verifies reporting templates latest by April 27 to the IA.	April 5 and 27, 2018	MTE, OAG
13.	Since BO is the national level process, the companies are compulsory to participate and the matter is to be presented to the leading committee		NCS

14.	If MTE agrees and gives permission, forestry companies are to be invited to BO workshop that will be held in Naypyidaw on April 26, 2018 and MTE to send a letter informing the forestry companies for cooperation in BO pilot.		MTE, NCS
15.	Among (9) mineral companies that will be included in BO pilot, to replace (5) companies that is not included in EITI scope with the (5) that is included in the scope. And to invite those (9) companies to the BO workshop that will be held in Naypyidaw on April 26, 2018.		MFMA, NCS
16.	To conduct SOE workshop (3) days in Naypyidaw. The formats of presentation that corresponding departments need to be submitted in SOE workshop are to be sent to them and NCS is to release an information letter to the departments.		NCS
17.	Statement of sources and uses of fund is affirmed and consolidated.		MOPF, NCS
18.	To join Shan SNU Inception meeting in early May 2018. (U Kyaw Thet from the government side will be joining and other list of participants from civil societies and business owners are to enroll. Private cars shall be hired to go simultaneously to all four states and regions.	Early May	MSG, NCS
19.	To hire consultant to conduct Action Researches - Perception Study included in the Work plan and governance and together along with the debate.		NCS
20.	List of regular attendants from the government's side in MSG is to be informed by NCS. (Whether they are alternates and to inform them about sending attendant who is capable of regular basis instead of absentees.)		NCS
21.	Delegate the technical and reporting sub-committee on behalf of MSG to affirm and consolidate Forestry report.		Sub- committee member
22.	MSG chairman to present certificates of honor and recognition to those companies that cooperated in Myanmar EITI processes.		MSG chairman

Annex -1 13th MEITI-MSG Meeting Attendance List

No.	Name	Organization	Position	Email
1.	U Aye Maung Kyi	GAD	alternative	gad.office.gov@gmail.com
2.	U Win Htein	DOM	DG (Retd.)	Uwinhtein58@gmail.com
3.	U Win Myint Oo	MOGE		Thanhhtay3000@gmail.com
4.	Daw Thandar Lay	Ygn OAG	Director	Thandarlay9@gmail.com
5.	U Kyaw Thet	DOM	DDG	k.that2011@gmail.com
6.	U Myo Naing	MGE	Director	monaingmge@gmail.com
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