

**Minutes of 10th Meeting of the Myanmar Extractive Industries Transparency Initiative
(MEITI) Multi-Stakeholder Group (MSG)**

7th September 2015

Hotel Royal Ace, Nay Pyi Taw

Objective and Agenda

The meeting has the following objectives: presenting the current situations and future plans for the Scoping Study, seeking comments and consideration from MSG members concerning with the deadline for producing the First MEITI Report, sharing the situations of preparation of the MEITI Annual Activity Report, presenting current status and process of Myanmar Partnership- MDTF and the update of the MEITI implementation process.

Welcome

Dr Maung Maung Thein, Chair of the MEITI-MSG, Deputy Union Minister for the Ministry of Finance, opened the meeting. He acknowledged that MSG meetings now reach 10th times, though we came from different background but we all are performing our duties together aiming common goal in cooperation with good nature and patience for the benefit of the people. Our country, Myanmar has now become a candidate country as the first stage. Besides, as the second stage, it is getting closer to become a complaint country, it is expected to move in unity by working together within the specified time frame, he said.

Review of Actions Agreed at Previous MSG Meeting

Daw Kay Thi from the MEITI Coordination office presented a review of the decisions and actions agreed at the 9th MSG meeting:

- The conducting of the MSG Workshop for the presentation of Scoping Study Team's Study in the first week of July 2015 at the MSG Workshop in Pyin-Oo-Lwin.
- Requesting feedback on the programme (draft) of holding MSG Workshop from the MSG representatives were successfully done.
- The activities regarding the sending of Region level workshop programme (draft) on the formation of Sub-National Coordination Unit in the Magway region to the MSG for their quick feedback.
- The legal obstacles relating to the Tax Payment Disclosure was successfully overcome.
- The invitation of CSO representatives to attend the workshop for the formation of States and Region level Sub-national coordination Units to be held in Mandalay, it has been invited as agreed.
- However the activity of signing by the Chair of the MEITI on the invitation to the MIC regarding the MIC representative to officially include in the MEITI-MSG still remained to be executed. The MEITI Coordination Office will present it to the Chair of MEITI as soon as possible and invite the MIC representative.

- The Workshop planned to be conducted with GIZ during June 2015 separately would not be organized and cancelled.
- Regarding the Gems Study, it was decided at the Work Plan and Governance Subcommittee that, it would be waiting to look at the recommendations of Scoping Study Report.
- Regarding MEITI-MSG Work Plan, the budget was drawn and aiming up to 2019 and update will be presented as an agenda at this meeting.
- The Regional level Sub-National Coordination Units were successfully formed in Mandalay and Magway Regions.
- In relation to the Letpadaung Taung Copper Mine Project, the meeting appointment is being asked between UMEHL and CSOs. UMEHL answered 14 questions raised by CSOs.
- Regarding the updates to be made to the MSG in relation to the matters referred to the EITI contained in the National Ceasefire Accord (NCA) is being implemented. She also shared the information that U Win Min from the MDRI-CSED will help to study the peace process and EITI process as reinforcing work.
- For the feasibility study of the Hydro Power Sector, the study was added in the revised MEITI-MSG Work Plan as a new activity.

Dr. Maung Maung Thein, MSG Chair commented on the invitation to be sent to the MIC. The MSG Chair advised that this action can be completed without any difficulty and he will sign on the invitation and invite the MIC and asked MEITI Coordination Office to prepare the invitation letter.

Update sharing on scoping study, revised timeframe and future plan – including press conference, tax payment disclosure

U Min Zar Ni Lin from the MEITI Coordination Office shared the Scoping Study Progress and situations. Then he presented the future actions to be taken for the preparation of the first Myanmar EITI Report. He explained that the report is needed to be disclosed and submitted on 2nd January 2016 according to the International EITI Board. He presented the current situation of Myanmar in the implementation of the EITI and why the Scoping Study is important, how the Independent Administrator (IA) named Moore Stephens was selected according to the international standard and also stated the activities needed to implement in the scoping study process. During the scoping study, Moore Stephens studied background information of extractive sector, revenue flows from EI Sector and which particulars should be contained in the report. He continued to present that scoping study will support the disclosure of the limitations of Law to be probably occurred which can be effected the production of report. For example, according to the Tax Law of the Union of Myanmar, it has enacted the limitations to the staff members of the Internal revenue Department on the disclosure of particulars on the tax payment. After receiving the comments from the Attorney General's Office, it can be feasible that the tax related particulars can be provided to the EITI through the Ministry of Finance on behalf of the Government. Then he presented the process of the preparation of report. The process includes conducting Scoping Study, then identifying

the sector, designing template, data collection, reconciliation process after data collection, and then the draft report will be produced. At the stage of data reconciliation and analysis of discrepancies, the Independent Administrator (IA) will analyze the discrepancies. Then the first MEITI will be produced at the final stage, he presented in details of whole step by step process. He also presented the stakeholders list from the government and companies during the scoping study. In presenting the data collected for the scoping study, the IA asked and received the production volume of extractive industries from the Central Statistics Organization (CSO), data from the Budget Department, list of top 1000 tax payers (2013-2014) from the Internal Revenue Department, the list of companies, statements of revenue payment, production, mineral reserve, mine maps from the Ministry of Mines. The IA have also collected the list of companies operating in energy sector, the share ratio of the State and undertaking in which ratio, the maps as well. From the Custom Department, they obtained the data on the export of Oil and Natural Gas, export volume by mineral types and the revenue received.

Then he stressed how the identification of material threshold is important; this is viewed through the technical perspective. In viewing so, from the revenue payment point of view, the companies will be specified to include in the EITI reporting process and he presented with the example of Zambia. In Zambia, identifying material threshold from the technical perspective, the threshold was agreed and only 10 companies (out of 73 companies) that cover 96% of the extractive revenue were included in the reporting process, so that they put such 10 companies in priority and reconciliation was made. Therefore material threshold such as which entities should be included in the report and what are needed to be disclosed are important. It is also crucial that the entities to be included in the report are not the ones based only on their likes but the entities are systematically studied and selected. He presented briefly about the conducting the activities of scoping study so far.

Option	Strengths	Weakness
Option-1 Submitting the 1 st EITI Report in timely manner (Deadline by the EITI Board) 2-Jan-2016	The request for extension is not required. MSG commitment can be shown.	Less time for Consultation/ Feedback
Option-2 1 month extension (Submitting the 1 st EITI Report on 2-Feb-2016)	There will be 2 or 3 more weeks for Feedback and Data Disclosure The 1 st MEITI Report can be submitted before the EITI Global Conference (that will be in February in Peru)	There is no need to submit the extension request letter (No guarantee Myanmar will be allowed for the extension or not)
Option-3 After the 2 nd week of February, 2016	There will be more time to prepare for the Report	As the Report cannot be submitted before the EITI Global Conference, this will have negative impact on MSG's commitment. There is no certainty as

		<p>there is a change in government after February. Possible to get suspended from a candidate county if a country missed the deadline to submit the report</p>
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Then he presented the two time tables submitted by the Moore Stephens for the production of report. In roughly reviewing the time tables, the first option is to complete the final report on 30 December, and the second option is to extend the work till the first week of February 2016. One of the strengths will be, if the task was completed in time, it would be better to submit the first report. For the selection of three options, both has strengths and weaknesses. If the task can be done within the frame in January 2016 deadline by the International EITI Board, there will be no need to request for extension of the report and the performance and commitment of MEITI-MSG can be shown. But time will be probably less and short to make consultation and get feedback before the disclosure of the report. For the second option of obtaining one month extension and producing the report, the strength is 2 or 3 more weeks will be gained for feedback and the data disclosure; however, the weakness is the application of the request for extension needs to be submitted to the International EITI Board. But the International EITI Board does not guarantee whether the time will be extended or not. He presented the options for the consideration and decision to be made by the MSG members.

MSG Chair, asked the comments of the MSG representatives and stressed that MSG representatives need to decide on this matter. Therefore he asked whether according to the initial time frame and programme, to complete the report in January as it is or to carry out the task according to the option (2) will be chosen. Then he mentioned his views and if we go according to the option (2) or (3) there are several uncertainties he has seen. (a). It is related to politics (Change after the election); (b). Change of the Chair of the MSG: he said that he was not sure whether he will be in such position or not in 2016, besides, the case is concerned with the International EITI Secretariat, present Chair, Ms. Clare Short will be retired from her position so that it would be appropriate to complete the report as scheduled while she is at the office. (c). There is no guarantee whether the extension is allowed or not; and (d). The pace and acceleration of the Chinese economic engine is slow so that the effect will be reflected to the world and Myanmar economy. He discussed his views on uncertainties. But he said his views may be probably wrong. The Vice Chair has also highlighted to timely produce the report by reducing some of the activities which can be downsized and decreasing the timeline which can be contracted.

Daw Moe Moe Tun from the Civil Society Organization asked the fact that which countries were not allowed for such kind of extension. U Min Zar Ni Lin replied in answering that the nearest examples Timor Leste's requesting for the 4-months extension however Indonesia was not allowed for extension request and suspended last 6 months ago. Next question whether there is any guarantee or not for extension request?, He responded what the International EITI Secretariat replied that they cannot give the guarantee and if there is no

demonstration on the meaningful progress, the Board may have the difficulty in allowing extension in this regard.

U Kyaw Thu, a CSO representative, asked the fact that what is meant for the meaningful progress and which facts they are seeking in this respect. Regarding this question, U Min Zar Ni Lin answered that the points such as due to the legal obstacles, and if MSG did not carry out its duties. Then U Kyaw Thu asked the fact that MSG is now making progress, the first option is good. He also asked who will be in Ms. Clare Short's position after her retirement. U Min Zar Ni Lin answered that as far as he understood, no one has still been nominated yet to take Ms. Clare Short's position. He knew this when he asked Ms. Dyveke at MSG Workshop in Pyin Oo Lwin. Regarding the next fact about whether the report will not be meeting the standard due to time shortage, he shared that he asked Moore Stephens and they replied that they can perform the tasks to meet the EITI minimum requirement but their concern is the data disclosure is related with the commitment of MSG and it is concerned with the commitment of the government and companies who will be the reporting entities. In Myanmar, we overcame the legal obstacle of Tax Law though in other countries the government and companies need to sign MOU in this regard, it depends on the how commitment and readiness would be in companies and government, he answered.

Dr. Maung Maung Thein, the Chair, complemented the facts regarding the legal obstacle of Tax Law, we, the Ministry of Finance requested legal interpretation and opinion from the Attorney General's Office. The Attorney General's Office replied and mentioning that the Internal Revenue Department can disclose particulars to the Union Government for the EITI purpose. The International Revenue Department can provide these data to the Ministry of Finance and the Ministry of Finance can provide the data for the EITI on behalf of the Government, he said.

U Myint Zaw, the Vice Chair, taking part in the discussion, according to the proposal, Moore Stephens will be presenting their Scoping Study report (draft) at the Technical and Reporting Sub-committee meeting to be held on 15-16 September 2015. On 28 September, they will discuss whether they can complete the Pre-Final Scoping Study Report or not. In this case the MSG needs to review the draft report and give approval so that the MSG meeting needs to be called. Therefore, he studied and found that the time frame is feasible, he discussed. In carrying out the Scoping Study, the Ministry of Energy has provided the details for the data collection and preparation has been made to cooperate deeply in EITI process and time has been allowed up to 12-29 October. There is time allocation and data collection time has been allowed up to 13 November, whether it is actually required or not? It can be reduced and contracted. It might not need such time, he thought. The report will be completed in meeting January target, he discussed in this regard.

U Win Htein said he conducted a meeting with the mining companies on 1st September at Nay Pyi Taw and he shared the importance of the participation of companies in the EITI process and how to participate in such process, he presented the summary of the meeting. The Ministry of Mines may be ready in data collection tasks and MOM will be convenient if data collection work will be started from this month now onwards, he discussed.

Mr. Bertrand, a private sector representative, asked that when the deadline for application of extension request if Myanmar needs to extend it. U Min Zar Ni Lin answered the question that the International EITI Secretariat advised the fact that the application should be submitted to International EITI Board Meeting. As far as he understands, the upcoming Board meeting will be held in Switzerland.

U Min Zar Ni Lin discussed and suggested that from the technical point of view, the time for Data Reconciliation period should not be reduced. But he suggested the possibility of having MSG meeting to approve, then the extra days can be increased. He presented that a week will be saved for the data collection if it can be done as consideration mentioned.

U Kyaw Thu, a CSO representative, discussed the fact that whether we can do it. Regarding his question, Dr. Maung Maung Thein, came to discuss that the Scoping Study Report (draft) has now been in the hands. We are ready to quickly deliver the data. The MSG meeting will be held and can be called a bit earlier. The calling of MSG meeting is feasible. Therefore he advised and asked the MEITI Coordination Office to negotiate with Moore Stephens concerning with the time frame and to spend more time in Myanmar.

U Min Zar Ni Lin presented that-It can be possible if we can call Technical and Reporting Sub-Committee Meeting a bit earlier, if Moore Stephens comes earlier and stays in Myanmar a bit longer. But discussion needs to be made between the MSG and the World Bank on the matter relating to the Moore Stephens to stay longer. He participated in the course of discussion that it will be faster if Moore Stephens has been working together with the Sub-Committee members. On his presentation, Dr. Maung Maung Thein asked him that- is it said in the contractual agreement they are going to stay in Myanmar for a limited days such as for only 10 days? U Min Zar Ni Lin answered that- he did not know about the contractual agreement because Moore Stephens made the contract with the World Bank.

Dr. Maung Maung Thein, the Chair, said that, for Data Collection, they asked for the data what they wanted. Therefore for reconciliation work, to ask Moore Stephens to come and work together in Myanmar longer if necessary.

Dr. Zaw Oo- National Coordinator, participated in the course of discussion that he will take special attention to perform the task as the Chair pointed out. Regarding the asking Moore Stephens to stay and work together in Myanmar, if data from Oil and natural Gas and Mining sectors can be obtained, it would be quick and easy to implement. If Moore Stephens is here, we can do quickly. Technical matters will be consulted with the Moore Stephens. We shall search for resource that we need it for Moore Stephens to stay longer. The urgent need is Moore Stephens should come and work together. The question raised by U Kyaw Thu was “whether time is sufficient for the work required for implementation?”. To respond this, if we give important work a priority and we can complete it on time, extension will be made if it is certainly required.

Dr. Maung Maung Thein said in his remark that- they should come earlier as they are going to come. It will be better by adjusting the time with them. Some activities, time required can be reduced. The main concern is data quality. Now the data providers are ready, instead of

discussion whether they can come or not, he advised to tell Moore Stephens that they better come and work together in Myanmar.

One CSO alternate discussed about the inclusion of Gems and Jade Sectors. As some report showed that the actual export value of jade and gems is significantly higher than official figures.

U Min Zar Ni Lin clarified regarding, MSG had discussed about inclusion of Gems and Jade Sectors at previous MSG meetings and at 7th MSG meeting, MSG agreed to included only data from emporium for reconciliation. Therefore, requested to have a look the decision of 7th MSG meeting.

Dr. Nyi Nyi Kyaw- the government representative also commented to finish the report in timely manner.

U Min Zar Ni Lin advised that it depends on the next meeting of MSG, therefore there is set aside for a week gap, if companies work faster and if the concerned ministries encourages the companies in consulting with the Secretariat, it would be better to make the companies be ready.

Dr. Maung Maung Thein-the Chair agreed what U Min Zar Ni Lin presented and suggested to make a request to Moore Stephens to implement as initial time frame as scheduled to finish the report by December 2015. He stressed not to worry about calling the next MSG meeting.

Mr. Bertrand- a private sector representative, asked the question: which kind of data need to be disclosed? He discussed that our company will disclose the particulars if it is required according to EITI standard regarding the data collection.

Then Dr. Maung Maung Thein, asked three times to the MSG representatives if there is any objection on the proposed point “to submit the first Myanmar EITI report at the end of December 2015 as initially scheduled” by EITI International Board and there was no objection on the discussion so that it is decided and approved –to go as initially scheduled.

Lunch

Update of the MEITI Annual Progress Report

Daw Kay Thi, Myanmar EITI Coordination Office presented the preparation of the MEITI Progress Annual Activity Report, a brief presentation of the MSG workshop held in Pyin Oo Lwin; she explained the objective of the workshop which was to support for the preparation of Annual Progress report, to make MSG aware of what they had done in the EITI implementation and where Myanmar is now in the EITI implementation stage and which successes have been achieved, where Myanmar wants to go through the Myanmar EITI report. On the second day of the Workshop, the discussions focused on the MSG Work Plan, preparation of Annual Progress Report, preparation for hand over to the EITI Secretariat Unit under Ministry of Finance.

Some CSO alternates were confused about two reports: Myanmar EITI Report and Annual Progress Report. Therefore Daw Kay Thi and U Min Zar Ni Lin clarified the differences of two reports.

Press Conference

Daw Kay Thi requested the MSG representatives to give the opinions when the press conference should be held: whether after producing both Scoping Study Report and the MSG Annual Activity Progress Report. One CSO alternative suggested to hold the conference after producing the First MEITI Report. Daw Moe Moe Tun made comments on the suggestion that it might be late and it is important to hold the conference before that. U Khin Maung Han from the private sector also commented to hold the press conference after the scoping study. Then it was agreed to hold the press conference after producing the scoping study report and the MSG Annual Activity Progress Report.

Update for Myanmar Partnership- MDTF and Discussion

Ms. Edie from World Bank presented the support of Myanmar Partnership- MDTF (MP-MDTF) in the EITI implementation and requested MSG's opinions and suggestions on this. For the next three years of EITI implementation process in Myanmar, the donors: DFID, UK and DFAT Australia made commitment. As she noted, the MSG Workplan budget was round about USD 3.5 million, however; in the revised Workplan, the budget estimation rises more than the previous amount. Therefore it might not be sure to receive the full grant as the Australia Aid refused the extra amount or they might not have enough to provide such increased amount. However Myanmar is now in a good position to make the fund request. She explained the background of MP-MDTF Grant, Institutional Roles (each stakeholder's roles and responsibilities). She mentioned that the fund will be managed by the MEITI Secretariat Office under the WB's Financial Management Procurement; Ministry of Mines will also oversight the establishment of mining cadastre; and there will also include risk assessment. To her understanding, she has seen three risks so far: (a) the capacity of staffs from EITI Secretariat under Ministry of Finance; (b) the political uncertainty in the next new government; (c) environmental and social impacts of the extractive industries based on in the past. She asked MSG's comments, questions and inputs. She presented a brief explanation of MP-MDTF Grant Preparation Process. Finally she said that the first instalment from MP-MDTF will be delivered to Myanmar in January 2016 after signing the grant agreement and after MP-MDTF Steering Committee's approval.

MEITI Coordination Office (MDRI-CESD) and EITI Secretariat Unit under Ministry of Finance: U Kyaw Thu raised a question concerning with MDRI-CESD (MEITI National Coordination Office) and showed his concern on the capacity of MOF-EITI Unit. In regard to this, Daw Kay Thi explained the budget for MEITI Team (MDRI-CESD) will end in February, 2016. According to Governance and Workplan Sub-Committee Meeting held on the 11th August, 2015 in Nay Pyi Taw, the sub-committee members commented MDRI-CESD to stay as it is; however the cost for this is not added in the budget as we haven't decided yet about our position. However it's proposed that MDRI-CESD team to be as a Technical and Supporting Team. U Kyaw Thu highlighted that MDRI-CESD was assigned in the Presidential Notification and he wished that MDRI-CESD to continue the coordination services; and asked MDRI-CESD's position in the future. Daw Kay Thi explained that MSG needs to discuss on this matter and give mandates how they want MDRI-CESD to stay. Then U Kyaw Thu discussed that MDRI-CESD to reconsider from quitting from the Secretariat/ Coordination Roles as he has concern on MOF-EITI Staffs' capacity to absorb and taking

coordination roles. Dr. Maung Maung Thein stated the cost to hire MDRI-CESD will be approximately over USD 10,000 but there is no budget from the Government to cover the cost. It will probably take time to see regarding efficiency of the MOF-EITI Unit. But we are committed to carry out the duties of secretariat. He also highlighted that these two teams: MEITI Coordination Office (MDRI-CESD) and MOF-EITI Unit work together in this moment. U Andy Tin from private sector said that he would like MDRI-CESD to continue its coordination role by working together with MOF-EITI as he proposed at the 11th August Sub-Committee Meeting.

Update of MEITI Work Plan including budget estimation and Final Budget Forecast for MDTF RE

Daw Kay Thi shared that USD 290,000 will probably transferred to MDTF RE Grant which can be used this year (by the end of December 2015).

MEITI-MSG Work Plan

Daw Kay Thi also shared the revised work plan to MSG and explained how to look at. The old version and new one was compared and can be seen the changes. Moreover the previous estimated budget and the revised calculation were also compared. Though it was 3.5 million in previous calculation, current calculation was 6.5 million. Therefore it was explained and clarified in the remark why these changes were. She requested the comments and feedback from the MSG and to give the feedbacks by the 15th September. It was agreed to give the feedback at the specified time and then the Workplan and Governance Sub-Committee will work on the revised workplan to get ready for MSG's approval.

Mining Cadastre

Daw Moe Moe Tun explained why the current budget forecast is increased. It is because of the establishment of Mining Cadastre. U Khin Maung Han discussed that Cadastre is so wide and it costs much money and time consuming so that review needs to be made thoroughly and not only Ministry of Mines but also related ministries should be considered in this activity. Daw Moe Moe Tun said that this cadastre will only cover 10% of the EITI work. Therefore she suggested to consider whether this activity will be put under the EITI work. Ms. Edie explained that mining cadastre is to look at mining registry. If the MSG also chooses to do oil and gas as a cadastre, MSG can do as well. She clarified that this cadastre is not for the whole Myanmar. Mining Cadastre can help in easy search of the registered companies and the information available at MOM is changed to Digital Format. She also gave example of other countries' cadastres available online. Therefore she said that it would be helpful for Myanmar to get the opportunity of learning what mining cadastre is by inviting technical experts and discuss what and how Myanmar wants to implement. One CSO alternate asked if there is any programme for Cadastre at MOM. Concerning with this, U Win Htein responded that there were discussions about Mining Cadastre with World Bank. However the Geological and Mineral Exploration Survey Department is currently implementing the Mineral Database with the support of Finland Government. Therefore the question is if 2 million will be needed for the cadastre or not.

Dr. Maung Maung Thein commented whether it is needed or not to establish the cadastre, implementing the mineral database under MOM is a good project. Ms. Edie explained why this activity of establishing mining cadastre should be implemented. It is because this is included in the Work Plan. Secondly, it is better to remain as it is under one grant (this MP-MDTF) instead of two separate grants. As there is a flexibility, if MSG decides not to include this activity, can do other projects instead.

The government alternate U Nanda Win Aung shared about One Map Myanmar Project that is being currently carried out. This system is for the whole country and the Forestry Department also provided necessary information and data for this project. After completing this project, everyone can access online. Therefore the question is whether the mining cadastre will be needed or not.

Daw Kay Thi highlighted the understanding of what mining cadastre is important before making a decision and proposed organizing a workshop to get to know about the cadastre as WB suggested. Dr. Maung Maung Thein said this might be the extra spending if the workshop will be held by inviting the experts for sure, it might cost another 1 million, the experts will suggest to establish the mining cadastre and then the total cost will be 3 million. These money could be spent for hiring MDRI-CESD for 10 years to serve as the Secretariat. Therefore he advised MSG to decide by themselves. Mr. David- a CSO observer discussed that One Map Myanmar Project will take longer and will cost about 10 million dollar. Compared to One Map, mining cadastre is faster. Ms. Edie discussed that if MSG chooses not to do the cadastre, this is MSG's decision and MSG can design the grant to include the mining cadastre at this stage. Then if there will be enough time to do later, MSG won't lose any. U Khin Maung Han asked whether it is possible to use for something else if 2 million can't be used for mining cadastre. Ms. Edie responded that MSG can decide in 6 months if MSG wants to do the mining cadastre or not. However the WB won't take the money back. Moreover as MEITI-MSG Workplan is the living document, MSG can include this activity at this moment and can remove later if MSG decides not to implement the mining cadastre. One CSO alternate asked how long it will take to establish the mining cadastre after spending 2 million for this activity. If it will take 4, 5 or 10 years, it will be not be necessary to implement this. Daw Moe Moe Tun suggested it will be better to make a decision after getting understood clearly on what mining cadastre is. MSG Vice-Chair, U Myint Zaw also commented that establishing such kind of database needs long time and the project requires working thoroughly with the experienced technicians and the small firm cannot do it, this work is so extensive and complicated.

Dr. Maung Maung Thein asked for voting and majority wish not to do the mining cadastre. However U Min Zar Ni Lin highlighted the value of MEITI – Consensus. Therefore MSG were requested for the consensus. However the consensus was not reached on both side: do the mining cadastre and not to do it. Therefore this will be discussed in the future. One CSO alternate requested MEITI Coordination Office (MDRI-CESD) to study what mining cadastre and to present to the MSG so that it will be useful for MSG to get the idea of what mining cadastre before making the decision.

Training Needs Assessment

Because of the time constraint, Daw Kay Thi explained that there would not be enough time to go detail on the training plan and shared that there would be 6 trainings which will be held under MDTF RE Grant (from USD 290,000) this year. She said that she would send the training needs assessment and plan again to the MSG representatives.

General Discussion

- Daw Moe Moe Tun, CSO representative, requested the MSG Chair to issue the notification letter of forming Magway and Mandalay Sub-National Coordination Units. It's agreed to issue the letter.
- U Min Zar Ni Lin requested to oil and gas companies.
- U Khaing Kaung San, CSO representative said that when Moore Stephens came to Myanmar, they met the government and some companies but he couldn't meet as he knew late. Therefore he requested MEITI office to inform CSO in advance next time. U Min Zar Ni Lin clarified that Moore Stephens stayed only for 2 weeks in Myanmar for the study and they first time met with Technical and Reporting Sub-Committee members on the day they arrived at Myanmar on the 22nd June and met again with the Sub-Committee members and CSOs on the 3rd July to present their study before they left.
- U Khing Kaung San asked how the status and progress of preparation of Rakhine Outreach and Sub-National Coordination Unit formation were. Daw Kay Thi responded that MEITI office is waiting for the acceptance of the Courtesy Call to meet the Chief Minister. However the recent disaster effected badly to Rakhine State and rehabilitation should be prioritized.
- U Khin Maung Han, private sector alternate, suggested and proposed to hold the EITI awareness for the companies when there is any chance.

Closing Remark

Dr. Maung Maung Thein stated again that it is not far from the goal and it depends on the political will. He encouraged everyone to work together with utmost effort in unity. As the more time we can get, the better chance to move the process forward. Therefore he commented to request Moore Stephens to produce the Report in timely manner.

Actions Agreed

The following actions were agreed:

Actions	Responsible
An invitation letter to be prepared for MIC to be invited to the MSG by the MEITI Coordination Office with the Chair's approval.	Chair of MSG, MEITI Coordination Office /Secretariat
To prepare for the 1 st MEITI Report in timely manner according to the International EITI Board granted (To finish the report at the end of December 2015)	Chairs of MSG, MSG members, MEITI Coordination Office /Secretariat Independent Administrator
To adjust and cut down Moore Stephens' time frame to be able to submit the 1 st MEITI Report in timely manner in accordance with the EITI Board's decision	MEITI-MSG, MEITI Coordination Office/ Secretariat
MSG to give comments/ feedback on the Annual Activity Report by the 15 th of September; Governance and Work Plan Sub-Committee will hold the meeting to review the comments and produce the Final Draft for MSG to review and approval	MEITI-MSG, Workplan and Governance Sub- Committee
To hold Press Conference after producing Scoping Study Report and Annual Activity Report	MEITI-MSG, MEITI Coordination Office/ Secretariat
MSG to give comments/ feedback on the MEITI-MSG Work Plan (Jan 2016 – Dec 2019) by the 15 th of September; then Governance and Work Plan Sub-Committee will hold the meeting to review the comments and produce the Final Draft for MSG to review and approval	MEITI-MSG, Workplan and Governance Sub- Committee
Governance and Work Plan Sub-Committee to discuss detail about the Secretariat and report to MSG	Workplan and Governance Sub- Committee, MEITI Coordination Office/ Secretariat
MEITI Office to study what and Mining Cadastre is and how it works and the present to the MSG	MEITI Coordination Office
To issue a Notification related to the establishment of Sub-National Coordination Units in Magway and Mandalay Regions	MSG Chair, MEITI Coordination Office/ Secretariat
To establish Sub-National Coordination Units in remaining 2 States: Shan and Rakhine in 2015	Communication and Outreach Sub-Committee, MEITI Coordination Office/ Secretariat

Summary of the 10th MSG Meeting Minutes

Actions	Responsible
To share the training plan to MSG via email again	MEITI Coordination Office

The Tenth MEITI-MSG meeting was concluded and closed at 4.45 pm.

The attendance list is attached.