

## Vacancy Announcement

Background on MEITI (Myanmar Extractive Sector Transparency Initiative) – NCS (National Coordination Secretariat): The Extractive Industries Transparency Initiative (EITI) is a global standard for transparency and accountability in the oil, gas and mining industries. The aim of EITI is to improve openness and accountable management of revenues from natural resources so that they lead to growth and socio-economic development for a country and its citizens. Governments formally sign up to EITI and commit to work with companies and civil society to implement EITI in their country. EITI requires government to publicly disclose all relevant payments received from extractive industry companies, and at the same time companies are required to publicly disclose all relevant payments made to government.

The EITI process is overseen and implemented by a tripartite multi-stakeholder group of government, companies and civil society that decides what the scope of EITI should be in their country. Myanmar was awarded candidate country status by the EITI Board in July 2014, and is in the process of submitting its second and third EITI Reports.

The National Coordination Secretariat (MEITI-NCS) supports the multi-stakeholder group of government, companies and civil society to ensure the coordination, administrative, technical, logistical and communication services in this process.

MEITI-NCS is looking for suitable candidate to fill the following position:

<b>Organization:</b>	Myanmar Extractive Industries Transparency Initiative
<b>Title of the Post:</b>	Beneficial Ownership Coordinator
<b>Duty Station:</b>	Yangon
<b>Type of Service:</b>	Full Time
<b>Duration Assignment:</b>	July 2019 –December 2019 (to be extended)
<b>Working Day</b>	5 Days a week
<b>Working Hour</b>	9:00 am - 5:00 pm
<b>Work Supervisor:</b>	Programme Manager

Myanmar was granted EITI Candidate status in July 2014, and produced the first EITI report in January 2016, and 2<sup>nd</sup> and 3<sup>rd</sup> report on March 31, 2018. It is now in the process for its 4<sup>th</sup> report.

According to EITI Requirement 2.5, all implementing countries to disclose the ultimate beneficial owners of extractive companies operating in their countries by 2020.

The Myanmar EITI Multi-Stakeholder Group (MSG) approved a draft Beneficial Ownership Roadmap on March 31, 2017 and is intending to implement the activities in the roadmap this year. It also appointed an international Beneficial Ownership (BO) expert to develop this roadmap into a comprehensive workplan, and to conduct a pilot study to gather BO data in Myanmar. Furthermore, BO Task Force chaired by Myanmar EITI National Coordinator was formed in June 2018, which consists of 14 members including government officials, and representatives from private sector and CSOs.

The Beneficial Ownership Coordinator will work closely with BO Task Force to implement the Beneficial Ownership Roadmap including;

- Advise BO Task Force on country context and supporting the development of a comprehensive BO Work Plan,
- Provide technical support to the MSG on Beneficial Ownership reporting,
- Support the review of national laws and legislation concerning with BO,
- Support the review of relevant national laws and regulations to assess whether BO and Political Exposed Person (PEP) definitions developed by Myanmar EITI are in line with them, and amendment as necessary,
- Support the preparation of framework and procedures for compilation of information and data to meet the requirement of BO disclosure,
- Support the implementation of BO Work Plan as well as decisions of MSG and BO Task Force,
- Perform risk and compliance researches and analysis on Beneficial Ownership structure advised by EITI International Secretariat, as well as using public sources
- Coordinating and communicating among Myanmar BO stakeholders,
- Assist in preparing documents, agendas, and facilitation of BO meetings and capacity development trainings,
- Support the communications team to develop and disseminate materials related to BO,
- Liaison with international stakeholders on BO technical issues, and
- Perform other duties that may be assigned by Program Manager and National Coordinator.

Interested applicant should have;

- Hold Master's degree in Political Economy and Development, Public Administration or Public policy or Natural Resource Management or Political Science or LLM
- Experience in working with government, private sector and civil society, and multi-stakeholder processes, the development sector
- Technical, analytical and legal skills including knowledge and work on transparency and governance in extractive sector,
- Must have good interpersonal skills and communication skills (Local and International);
- Should be organized, systematic and dynamic and must interact well with others
- Ability to work with a team, to take initiative and multi-tasking
- Ability to organize workload, respond to multiple demands and meet short deadlines
- Willingness to work under pressure to meet deadlines
- Fluency in written and spoken English and Myanmar
- Knowledge and experience in EITI are advantage but not mandatory
- Ability to travel frequently

Women are encouraged to apply.

Applicants should submit a CV with cover letter explaining their interest in the position to [communication@myanmareiti.org](mailto:communication@myanmareiti.org) by June 25 , 2019.